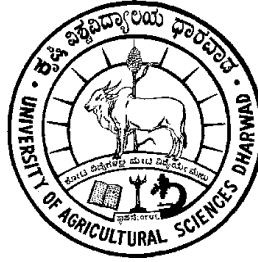


# Act & Statutes

(As amended upto 31.07.2005)



**UNIVERSITY OF AGRICULTURAL SCIENCES,  
DHARWAD**

**2005**

**FIRST STATUTES OF THE  
UNIVERSITY OF AGRICULTURAL SCIENCES, DHARWAD**

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**GOVERNMENT OF KARNATAKA**

**Legislative Department  
Karnataka Act No. 22 of 1963**

**(First published in Karnataka Gazette on the Sixth day of June 1963)**

**THE UNIVERSITY OF AGRICULTURAL SCIENCES ACT, 1963**

(Received the assent of the President on the Twenty fifth day of May, 1963)

An Act to establish and incorporate<sup>1</sup> (Universities) for the development of agriculture, animal husbandry and allied sciences in the State of Karnataka.

WHEREAS it is expedient to establish and incorporate <sup>1</sup>(Universities) for the development of agriculture, animal husbandry and allied sciences in the State of Karnataka and matters connected therewith:

Be it enacted by the Karnataka State Legislature in the Fourteenth Year of the Republic of India as follows.

**CHAPTER 1**

**PRELIMINARY**

**1. Short Title, Extent and Commencement**

- 1) This Act may be called (the Karnataka Universities of Agriculture Sciences Act, 1963)
- 2) It extends to the whole of the State of Kamataka.
- 3) It shall come into force on such date as the State Government may, by notification in the Official Gazette, appoint.

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1. Substituted by Act No.14 of 1986 S.2 dt.1.10.1986

2. Substituted by Act No 14 of 1986 S.3 dt.1.10.1986

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## **2. Definitions**

In this Act, unless the context otherwise requires,

- 1) "Academic Council" means the Academic Council of the University;
- 1A)<sup>1</sup> 'Amendment Act' means the University of Agricultural Sciences (Amendment) Act, 1986.
- 2) "Agriculture" means the basic and applied sciences of soil and water management, crop production including production of all garden crops, animal husbandry including dairying and veterinary science, fisheries, farm forestry, home economics, agricultural engineering and technology, marketing, processing, cooperation, land use and management and the economic and social uplift of the rural people.
- 3) "Board" means the Board of Regents of the University;
- 4) "College" means a constituent college of the University;
- 5) "Division" means a Division constituted by the University;
- 6) "Prescribed" means prescribed by the Statutes of the University;
- 7) "Statutes" and "Regulations" means respectively the Statutes and Regulations of the University made under this Act.,
- 8) "Student of the University" means a person enrolled in the University for undergoing a course of study for a degree, diploma or other academic distinction duly instituted;
- 9) "Teacher" means a person appointed or recognized by the University for the purpose of imparting instruction or conducting and guiding research or extension programmes and includes a person declared by the Statutes to be a teacher;
- 10) "University" means <sup>2</sup>a University established and incorporated under Section 3.

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1. Inserted by Act No. 14 of 1986 dt. 1.10.1986

2. Substituted by Act No. 14 of 1986 S. 4 dt. 1.10.1986

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## CHAPTER II

### THE UNIVERSITIES<sup>1</sup>

#### 3. Establishment and Incorporation of the Universities<sup>2</sup>

(1) There shall be constituted in, and for the State of Mysore a University by the name of the University of Agricultural Sciences, which shall consist of a Chancellor, a Pro-Chancellor, a Vice-Chancellor, a Dean, a Board of Regents and an Academic Council.

<sup>3</sup>(1A) Notwithstanding anything contained in sub-section (1) on and from the date of the commencement of the Amendment Act,-

- a) The University established under sub-section (1) shall cease to have territorial jurisdiction over the area comprising the Districts of Belgaum, Bellary, Bidar, Bijapur, Dharwad, Gulbarga, Raichur and Uttara Kannada, and shall be called as the University of Agricultural Sciences, Bangalore with head quarters at Bangalore; and
  - b) There shall be established a University of Agricultural Sciences called as the University of Agricultural Sciences, Dharwad having territorial jurisdiction over the area comprising the Districts of Belgaum, Bellary, Bidar, Bijapur, Dharwad, Gulbarga, Raichur and Uttara Kannada with head quarters at Dharwad, which shall consist of a Chancellor, a Pro-Chancellor, a Vice-Chancellor, a Dean, a Board of Regents and an Academic Council.
- 2) The University shall be a body corporate having perpetual succession and a common seal and shall sue and be sued by the said name.
  - 3) The University shall be competent to acquire and hold property, both movable and immovable, to lease, sell or otherwise transfer any movable or immovable property which may have become vested in or been acquired by it for the purposes of the University and to borrow money from the Central Government, the State Government or from any body corporate approved by the State Government, and to contract and to do all other things necessary for the purposes of this Act.

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1. Substituted by Act No. 14 of 1986 S.5 dt. 1.10.1986

2. Substituted by Act No. 14 of 1986 S.6 dt.1.10.1986

3. Inserted by Act No. 14 of 1986 S.6 dt. 1.10.1986

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- 4) In all suits and other legal proceedings by against the University, the pleadings shall be signed and verified by the Registrar and all processes in such suits and proceedings shall be issued to, and served on, the Registrar.
- 5) <sup>1</sup>xxxx

#### 4. Objects of the University

The University shall be deemed to be established and incorporated for the following purposes, namely

- a) making provision for imparting education in different branches of study, particularly agriculture, horticulture, veterinary and animal science, fisheries, agricultural engineering, home economics and other allied sciences;
- b) furthering the advancement of learning and research, particularly in agriculture and other allied sciences.
- c) undertaking the extension of such sciences to the rural people of the State; and
- d) such other purposes as the State Government may, by notification in the official Gazette, specify.

#### 5. Admission to the University

- 1) The University shall, subject to provisions of this Act and the Statutes, be open to all persons :

Provided that nothing in this Section shall require the University to admit to any course of study students larger in number than or with academic or other qualifications lower than those prescribed.

- 2) Subject to the proviso to sub-section (1) the State Government may direct that the University shall reserve in colleges seats for women, the Scheduled Castes and the Scheduled Tribes, *\*Agriculturists or the children of Agriculturists who possess the minimum qualifications prescribed in this behalf and who pass such practical tests in Agriculture as the State Government may by order specify, children and wards of freedom fighters, defence personnel and ex-serviceman*, and such socially and educationally backward classes of citizens as may be declared by the State Government in this behalf, and where such direction has been given, the University shall make reservation accordingly.

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1. Deleted by Act No. 14 of 1986 5. 6 dt. 1-10-1986

\* The words in italics are as per Amendment notified under No. Law 60 LGN 75 dated 5th September, 1975.

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**Explanation - For the purpose of this sub-section**

- 1) "Agriculturist" means a person who, as owner or tenant holds land and whose main source of income is from personal cultivation of the land and includes any person whose principal means of livelihood is from manual labour on agricultural lands
- 2) 'Freedom fighter' means a person of the category declared by the State Government from time to time as such.

**6. Powers of the University**

The University shall have the following powers, namely:-

- 1) to provide for instruction in agriculture, horticulture, veterinary and animal science, dairying, fisheries, agricultural engineering, home economics and other allied sciences and in such other branches of learning as the University may deem fit;
- 2) to make provision for research and the dissemination of the findings of research and technical information through an extension education programme;
- 3) to institute degrees, diplomas and other academic distinctions;
- 4) to institute courses of study and to hold examinations for and to confer degrees, diplomas and other academic distinctions on persons who have-
  - a) pursued a course of study as prescribed; or
  - b) carried out research in the University or in an institution recognised in this behalf by the University, as may be prescribed;
- 5) to confer honorary degrees or other distinctions as may be prescribed:
- 6) to provide lectures and instruction for field workers, village leaders and other persons not enrolled as regular students of the University and to grant certificates to them as may be prescribed;
- 7) to cooperate with other Universities and authorities in such manner and for such purposes as the University may determine;

- 8) to *establish* and maintain Colleges relating to agriculture, fisheries, dairying, veterinary and allied sciences and hostels therefor;
- 9) to maintain laboratories, libraries, research stations and institutes and museums for teaching, research and extension education;
- 10) to institute teaching, research and extension education posts required by the University and to appoint persons to such posts;
- 11) to create administrative, ministerial and other posts and to appoint persons to such posts;
- 12) to institute and award fellowships, scholarships and prizes in accordance with the Statutes;
- 13) to institute and maintain residential accommodation for students of the University;
- 14) to fix, demand and receive such fees and other charges as may be prescribed;
- 15) to supervise and control the residence, conduct and discipline of the students of the University, and to make arrangements for promoting their health and welfare;
- 16) to do all such acts and things whether incidental to the powers aforesaid or not, as may be requisite in order to further the objects of the University.

**6A. \* Affiliation or Admission to Privileges etc:-** *No educational institution situated within the state of Kamataka imparting education of the type specified in Section 4 or for the purposes specified therein shall be associated in any way with or be admitted to any privileges of and affiliated to any other University outside the state of Kamataka and any such affiliation granted by any such other University to any such institution within the state of Kamataka prior to the commencement of the University of Agricultural Sciences (Amendment) Act, 1985 shall be deemed to be withdrawn from the date of such commencement.*

#### **7. Transfer of certain colleges and institutions to the University**

- 1) Notwithstanding anything contained in the Karnataka University Act, 1949, and the Mysore University Act, 1956, or the Statutes, Ordinances, Regulations and orders made thereunder the College of Agriculture, Dharwad, the College of

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\* The words in italics are as per Amendment notified under No law 48 LGN 85 and Karnataka Act No. 36 of 1985: UAS (Amendment) Act 1985 (Received the assent of the -Uovernor of Karnataka on the 16th day of October 1985; and published in Karnataka Gazette Extra-ordinary on 21st day of October, 1985) is deemed to have come into force on the 10th day of June 1985)

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- Agriculture, Hebbal, and the Mysore Veterinary College, Hebbal, shall, as from such date as the State Government may by notification in the official Gazette specify (hereinafter in this Section referred to as the appointed day), be disaffiliated from the Karnataka University or the University of Mysore, as the case may be, and shall be maintained by the University as constituent Colleges.
- 2) The control and management of the Colleges specified in sub- section (1 ) shall, as from the appointed day, stand transferred to the University and all the properties and the assets and liabilities and obligations of the State Government in relation thereto shall stand transferred to, vest in, or devolve upon, the University.
  - 3) Notwithstanding anything contained in this Act or the Statutes and Regulations made thereunder, any student of a College specified in sub-section (1) who was studying for any examination of the Karnataka University or the University of Mysore shall be permitted to complete his course in preparation therefor, and the University shall make arrangements for holding for such students, examinations, for such period as may be prescribed, in accordance with the curricula of studies of the Karnataka University or the University of Mysore, as the case may be.
  - 4) The control and management of such research and educational institutions of the Department of Agriculture, the Department of Animal Husbandry and the Department of Fisheries of the State Government shall, as from such date as the State Government may by order specify, be transferred to the University, and thereupon all the properties and assets, and liabilities and obligations, of the State Government in relation to such institutions shall stand transferred to, vest in, or devolve upon, the University.
  - 5) Every person employed in any of the colleges specified in sub- section (1) or in any of the institutions referred to in sub-section (4) immediately before the appointed day or the date specified in the order under sub-section (4) as the case may be, shall, as from the appointed day or the specified date, become an employee of the University on such terms and conditions as may be determined by the State Government in consultation with the Board:

Provided that no such person who is allotted or deemed to be allotted to serve in connection with the affairs of the State of Mysore under Section 115 of the States Reorganization Act, 1956, shall be transferred to the University except with the consent of such person.

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**7A. Transfer Of certain Colleges, Institutions to the University of Agricultural Sciences, Dharwad<sup>1</sup>**

- 1) Notwithstanding anything contained in this Act on and from the date of the commencement of the Amendment Act.
- a) All colleges, attached hostels, other buildings together with the articles of furniture, libraries, books, laboratories, stores, instruments, apparatus, appliances and equipment and all other Property both movable and immovable and research and other institutions owned and managed by the University referred to in sub-section (1) of Section 3, prior to the commencement of the Amendment Act, situated within the territorial jurisdiction of the University of Agricultural Sciences, Dharwad shall along with all the properties, assets, liabilities and obligations stand transferred to and vest in the University of Agricultural Sciences, Dharwad:

Provided that the State Government may grant to the University of Agricultural Sciences, Dharwad such additional, development grant as it may deem fit for developing a Campus at Dharwad.

- b) i) Any student who was studying for any examination Of the University referred to in sub-section (1) of Section 3 prior to the commencement of the Amendment Act in the colleges transferred to the University of Agricultural Sciences, Dharwad shall be permitted to complete his course in the University of Agricultural Sciences, Dharwad, which shall make arrangements for holding for such students examinations for such period as may be prescribed, in accordance with the curricula of that University;
- ii) if the University referred to in sub-section (1) of Section 3, has prior to the commencement of the Amendment Act held any examination the results of which has been declared and degree relating thereto has not been conferred or the results of any such examination have not been declared though the course requirements are completed then the University of Agricultural Sciences, Bangalore may declare the results, and confer the degree;
- (c) Every teacher and other employee of the University referred to in sub-section (1) of Section 3 and serving in or attached to any of the institutions situated within the territorial jurisdiction of the University of Agricultural Sciences, Dharwad, before the date of commencement of the Amendment Act shall as from such date stand transferred to the appropriate cadre or category of posts in the University of Agricultural Sciences, Dharwad:

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1. Inserted by Act No. 14 of 1986 S.7 dt. 1.10.1986

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Provided that any teacher or other employee so transferred may within ninety days or within such further period not exceeding six months as the State Government may by order direct from the date of commencement of Amendment Act apply to the State Government for transfer to the University of Agricultural Sciences, Bangalore, and the decision of the State Government thereon shall be final;

- (d) Any teacher or other employee of the University of Agricultural Sciences, Bangalore who desires to get transferred to the University of Agricultural Sciences, Dharwad, may within ninety days or within such further period not exceeding six months as the State Government may by order direct, from the date of commencement of the Amendment Act, apply to the State Government for transfer to the University of Agricultural Sciences, Dharwad and decision of the State Government thereon shall be final;
- (e) The State Government may in consultation with the Vice- Chancellor of the University of Agricultural Sciences, Bangalore and the University of Agricultural Sciences, Dharwad, determine the excess teaching and other employees, if any, in these Universities and transfer the staff so in excess to the University of Agricultural Sciences, Dharwad, as the case may be, after following such principles and procedure it may consider appropriate.

## **8. Inspection and Control**

- 1) The Chancellor shall, if so<sup>2</sup> (requested) by the State Government and may, suo-moto cause an inspection to be made by such person or persons as he may direct, of the University, its Buildings, Laboratories, Libraries, Museums, Hostels, Workshops and Equipment and any institution maintained, administered, recognized or approved by the University and also of the examinations, teaching and other work conducted or done by the University, and to cause the inspection or an inquiry to be made in like manner in respect of any matter connected with the University.
- 2) The person or persons directed to make an inspection or inquiry under sub-section (1) shall have access for that purpose to the concerned institutions and premises and to such accounts or other records as may be necessary.
- 3) The said person or persons shall submit a report of the result of the inspection or inquiry to the Chancellor and shall forward a copy thereof to the State Government.

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1. Substituted by Act No. 40 of 1987 S.2 dt. 31.12.1987

2. Substituted by Act No. 40 of 13 of 198 S.2 dt. 12.5.88

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- 4) The State Government may address the Vice-Chancellor with reference to any matter referred to in the report indicating its observations and the Vice-Chancellor shall communicate them to the Board for taking necessary action.
- 5) The Board shall communicate to the State Government through the Vice-Chancellor such action, if any, as it has taken or proposes to take.
- 6) Where the Board does not within a reasonable time take action to the satisfaction of the State Government, or fails, to take any action, the State Government may require the Vice-Chancellor or issue such directions as are necessary and the Board shall be bound to comply with the same.
- 7) The Board shall furnish returns, statements, accounts or other particulars relating to the administration of the University as the State Government may, from time to time, require.
- 8) Notwithstanding anything in the preceding sub-sections the State Government may, by order published in the official Gazette, annul any proceedings of the University which, in its opinion is not in conformity with this Act and the Statutes:  

Provided that before making any such order the State Government shall call upon the University to show cause why such an order should not be made and if any cause is shown within a reasonable time, shall consider the same.
- 9) Every order passed under sub-section (8) shall as soon as may be laid before both Houses of the State Legislature.

## **CHAPTER III**

### **OFFICERS OF THE UNIVERSITY**

#### **9. Officers of the University**

The following shall be the Officers of the University, namely :

- 1) The Chancellor
- 2) The Pro-Chancellor
- 3) The Vice-Chancellor
- 4) The Dean
- 5) The Comptroller

- 6) The Registrar
- 7) The Librarian
- <sup>1</sup>8)
- <sup>2</sup>9) The Directors of instruction
- <sup>3</sup>10)
- 11) The Director of Research
- 12) The Director of Extension
- 13) The Heads of Divisions, and
- 14) Such other officers in the service of the University as may be declared by the Statutes to be officers of the University.

#### **10. The Chancellor**

- 1) The Governor of the State of Mysore shall by virtue of his office be the Chancellor of the University.
- 2) The Chancellor shall be the Head of the University and shall, when present, preside at any Convocation of the University .
- 3) No honorary degree shall be conferred by the University upon any person without the approval of the Chancellor.
- 4) The Chancellor shall exercise such other powers and perform such other duties as may be conferred or imposed on him by this Act or the Statutes.

#### **11. The Pro-Chancellor**

- 1) The Minister for Agriculture for the State of Mysore shall by virtue of his office be the Pro-Chancellor of the University.
- <sup>4</sup>2) The Pro-Chancellor shall exercise such powers and functions of the Chancellor as may be conferred on him by or under this Act or under the Statutes. He shall also exercise such other powers and perform such other duties of the Chancellor as the Chancellor may by order in writing delegate to the Pro-Chancellor, and such delegation may be subject to such restrictions and conditions as may be specified in such order.

#### **12. The Vice-Chancellor**

- 1) The Vice-Chancellor shall be a whole time officer of the University.
- <sup>4</sup>2) The Vice-Chancellor shall be appointed by the Chancellor out of a panel of names recommended by a selection committee consisting of a person nominated by the Chancellor, the Director General, Indian Council of Agricultural Research, the

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1 to 3 Substituted by Act No. 14 of 1986 S.8 dt. 1.10.1986

4. Substituted by Act No. 40 of 1987 S.3 dt. 31.12.1987

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Chairman, University Grants Commission or his nominee and a person nominated by the State Government. No person nominated as a member of the committee shall be connected with the University or any institution, maintained or administered by the University. The Chancellor shall appoint one of the members to be the Chairman of the Committee:

Provided that if the Chancellor does not approve any of the names recommended by the committee, he may call for fresh recommendations from the committee;

3) The Committee shall submit the panel to the Chancellor within such period as he may specify. If the Committee fails to submit the panel within the period so specified, the Chancellor may appoint any person whom he deems fit to be the Vice-Chancellor.

<sup>13A</sup>) Notwithstanding anything contained in sub-sections (2) and (3), the first Vice-Chancellor of the University of Agricultural Sciences, Dharwad, shall be appointed by the Chancellor on the recommendation of the State Government.

4) The term of office of the Vice-Chancellor shall be for a period of three years extensible by order of the Chancellor on the recommendation of the Board to a term not exceeding in the aggregate six months, if on any occasion such extension is considered necessary and for reasons to be specified in such order:

Provided that :

a) the Vice-Chancellor may, by writing under his hand addressed to the Chancellor, and after giving three months notice, resign his office; or

b) the Vice-Chancellor may be removed from his office in the manner provided in sub-section (5).

5) The Chancellor may at any time on the recommendation of the Board supported by two-thirds of the members of the Board by order remove the Vice-Chancellor from his office, if in the opinion of the Chancellor, his continuance in office is detrimental to the interests of the University:

Provided that no such order shall be made unless the Vice-Chancellor has been given an opportunity to be heard against the action proposed to be taken.

<sup>26</sup>) No person shall be appointed as Vice-Chancellor for more than two terms.

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1. Substituted by Act No, 14 of 1986 S.9 dt. 1-10-1986

2. Substituted by Act No. 40 of 1987 S.3 dt. 31-12-1987

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- 6A) No person shall be appointed or hold office as Vice-Chancellor, if he has attained the age of sixty-five years.
- 7) The emoluments and other service conditions of the Vice-Chancellor shall be such as may be determined by the Chancellor, and shall not be varied to his disadvantage after his appointment.
- 8) Where a temporary vacancy occurs or is likely to occur in the office of the Vice-Chancellor by reason of leave, illness or other cause other than the expiry of his term, or the Vice-Chancellor is due to absence or otherwise unable to exercise his powers or perform his function temporarily, the Dean shall until the appointment of a person to act as Vice-Chancellor or until the return of Vice-Chancellor to duty, as the case may be, exercise the powers and perform the functions of the Vice-Chancellor in addition to his own functions. In the absence of the Dean, the Board shall, as soon as possible and subject to the approval of the Chancellor, make such arrangements for carrying on the duties of the office of the Vice-Chancellor as it may think fit, and until such arrangements are made such officer of the University as may be nominated by the Chancellor for the purpose shall carry on the current duties of the Vice-Chancellor.

**13. Powers and duties of the Vice-Chancellor**

- 1) The Vice-Chancellor shall be the principal executive and academic officer of the University and the ex-officio Chairman of the Board and the Academic Council. He shall, in the absence of the Chancellor and the Pro-Chancellor, preside at a Convocation of the University and shall confer degrees on persons entitled to receive them .
- 2) The Vice-Chancellor shall exercise general control over the affairs of the University and shall be responsible for the due maintenance of discipline in the University.
- 3) The Vice-Chancellor shall convene meetings of the Board and the Academic Council.
- 4) The Vice-Chancellor shall ensure the faithful observance of the provisions of this Act and the Statutes and Regulations, and he shall possess all such powers as may be necessary in that behalf.
- 5) The Vice-Chancellor shall be responsible for the presentation of the annual financial estimates and the annual accounts and the balance sheet to the Board.
- 6) The Vice-Chancellor may, subject to the control of the Chancellor, take action on any emergency which in his opinion calls for immediate action. He shall in such a case, and as soon as may be thereafter, report his action to the authority which would ordinarily have dealt with the matter.

- 7) Where any action taken by the Vice-Chancellor under sub-section (6) affects any person in the service of the University to his disadvantage, such person may prefer an appeal to the Board within thirty days from the date on which such person has notice of the action taken.
- 8) Any person aggrieved by the appellate order of the Board may within thirty days from the date of communication of such order to him appeal to the Chancellor and the decision of the Chancellor on such appeal shall be final.
- 9) Subject to the provisions of the preceding sub-sections the Vice-Chancellor shall give effect to the orders of the Board regarding the appointment, suspension and dismissal of officers, teachers and other employees of the University.
- 10) The Vice-Chancellor shall be responsible for the proper administration of the University and for a close co-ordination and integration of teaching, research and extension education.
- 11) The Vice-Chancellor shall exercise such other powers as may be prescribed.

#### **14. The Dean**

- 1) The Dean shall be a whole-time officer of the University and shall be appointed by the Chancellor on the recommendation of the Board.
- 2) The term of office and the emoluments and other conditions of service of the Dean shall be such as may be prescribed and shall not be varied to his disadvantage after his appointment.
- 3) The Dean shall exercise such powers and perform such functions of the Vice-Chancellor as the Vice-Chancellor may with the approval of the Board delegate to the Dean.

#### **15. The Comptroller**

- 1) The Comptroller shall be a whole-time officer of the University and shall be appointed by the Chancellor in consultation with the Board.
- 12) The salary and allowances and other conditions of service of the Comptroller shall be such as may be prescribed.
- 3) The Comptroller shall manage the property and investments of the University, and advise in regard to its financial policy. He shall be responsible for all matters relating to the accounts of the University including the preparation of the annual financial estimates and the annual accounts and the balance sheet.

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1. Substituted by Act No. 40 of 1987 S. 4 dt. 31-12-1987

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- 4) The Comptroller shall,
  - a) ensure that no expenditure not authorised in the financial estimates as approved by the Board, is incurred by the University; and
  - b) disallow any expenditure not warranted by the terms of any Statute or for which provision is required to be made by a Statute but has not been made.

#### **16. Registrar**

- 1) The Registrar shall be a whole-time officer of the University and shall be appointed by the Vice-Chancellor with the approval of the Board.
- 2) The salary and allowances and other conditions of service of the Registrar shall be such as may be prescribed.
- 3) The Registrar shall be responsible for the due custody of records and the common seal of the University. He shall be the ex-officio Secretary of the Academic Council and the Board, and shall be bound to place before them all such information as may be necessary for the transaction of the business. He shall receive applications for entrance to the University, and shall keep a permanent record of all courses, curricula and other information as may be necessary.
- 4) The Registrar shall be responsible for making arrangements for the conduct of the examinations as may be prescribed and shall make all other arrangements necessary therefor and be responsible for the due execution of all processes connected therewith.
- 5) The Registrar shall perform such other duties as may be prescribed, or required, from time to time, by the Board or the Vice-Chancellor.

#### **17. The Librarian**

- 1) The Librarian shall be appointed by the Vice-Chancellor and shall be in charge of the Library. He shall be responsible to the Vice-Chancellor for all matters concerning the Library.
- 2) The salary and allowances and other conditions of service of the Librarian shall be such as may be prescribed.

#### **18. The Directors of instruction**

- 1) The Directors of Instruction, shall be whole-time officers and shall be appointed by the Vice-Chancellor with the approval of the Board.
  - 2) The salary and allowances and other conditions of service of each Director shall be such as may be prescribed.
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- 3) Each Director shall be responsible to the Vice-Chancellor for all matters concerning the college or colleges under his control.
- 4) Each Director shall be responsible for the organisation and conduct of teaching, research and extension education of the college or colleges under his control.
- 5) Each Director shall exercise such other powers and perform such other functions as may be prescribed.

#### **19. The Director of Research**

- 1) The Director of Research shall be a whole-time officer and shall be appointed by the Vice-Chancellor with the approval of the Board. He shall be responsible for the due performance of the functions of the research stations, and shall coordinate research work and exercise such other powers and perform such other functions as may be prescribed.
- 2) The salary and allowances and other conditions of service of the Director of Research shall be such as may be prescribed.

#### **20. The Director of Extension**

- 1) The Director of Extension shall be a whole-time officer of the University and shall be appointed by the Vice-Chancellor with the approval of the Board. He shall be responsible to planning and execution of programmes of extension work based on the results of research work and shall perform such other functions as may be prescribed.
- 2) The salary and allowances and other conditions of service of the Director of Extension shall be such as may be prescribed.

#### **21. Heads of Divisions**

- 1) There shall be the following Heads of Divisions, namely:
    - i) Head of Basic Sciences and Humanities Division,
    - ii) Head of Plant and Soil Sciences Division,
    - iii) Head of Horticulture Sciences Division,
    - iv) Head of Animal Sciences Division,
    - v) Head of Dairying Science Division,
    - vi) Head of Veterinary Sciences Division,
    - vii) Head of Fisheries Sciences Division,
    - viii) Head of Home Economics Division,
    - ix) Head of Agricultural Engineering Sciences Division.
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- 2) The Heads of Divisions shall be whole-time officers technically trained in the subject concerned and shall be responsible to the Dean and the respective Directors and shall exercise such powers and perform such functions in respect of the Division concerned as may be prescribed.
- 3) The salary and allowances and other conditions of service of the Heads of Divisions shall be such as may be prescribed.

**22. Officers of the University not to accept any remuneration other than that provided for by Statutes**

The Officers of the University shall not be offered nor shall they accept any remuneration for any work, in the University save such as may be provided for by the Statutes or other orders regulating their salaries, allowances and other conditions of service.

**23. Other Officers**

The powers and duties of the officers of the University referred to in Clause (14) of Section 9 shall be such as may be prescribed.

## **CHAPTER IV**

### **AUTHORITIES OF THE UNIVERSITY**

**24. Authorities of the University**

The following shall be the Authorities of the University, namely.

- 1) The Board of Regents
- 2) The Academic Council
- <sup>1</sup>3) The Finance Committee
- <sup>2</sup>4) The Board of Studies and
- <sup>3</sup>5) Such other bodies of the University as may be declared by the Statutes to be the authorities of the University.

**25. Constitution of the Board**

- 1) The Chancellor shall as soon as may be after the first Vice-Chancellor is appointed under the proviso to sub-section (2) of Section (12) take action to constitute the Board.

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1. Inserted by Act No. 40 of 1987 S.5. dt. 31-12-1987

2. & 3. Renumbered by Act No. 40 of 1987 S. 5 dt. 31-12-1987

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<sup>1</sup>(2) The Board shall consist of the following members, namely

**(A) EX-OFFICIO MEMBERS**

- i) The Vice-Chancellor;
- ii) The Secretary to the Government of Karnataka, Finance Department or his nominee not below the rank of a Joint Secretary;
- iii) The Secretary to the Government of Karnataka, Agriculture and Horticulture Department or his nominee not below the rank of a Joint Secretary;
- iv) The Secretary to the Government of Karnataka, Education Department or his nominee not below the rank of a Joint Secretary;
- v) The Secretary to the Government of Karnataka, Animal Husbandry, Fisheries and Forest Department or his nominee not below the rank of a Joint Secretary; and
- vi) Dean of the University;

**(B) OTHER MEMBERS**

- i) Two persons, not being Government Servants, or Servants of the University, nominated by the Chancellor from among the progressive farmers;
- ii) Two persons, not being Government Servants, or Servants of the University, nominated by the State Government from among persons interested in Agricultural Education;
- iii) One person, not being Government Servant, or Servant of the University, nominated by the State Government from among registered graduates of not less than five years standing of the University;
- iv) A nominee of the Indian Council of Agricultural Research;
- v) One outstanding woman social worker preferably having background of rural advancement nominated by the Chancellor;

The Registrar of the University shall be the Ex-officio Secretary of the Board.

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1. Substituted by Act No. 40 of 1987 S. 6 dt. 31-12-1987

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- 3) The term of office of the members of the Board other than Ex- officio members shall be three years;

Provided that the term of office of any member nominated to fill a casual vacancy shall be the residuary term of his predecessor.

- 4) Six members of the Board shall form the quorum for a meeting of the Board.
- 5) The members of the Board shall not be entitled to receive any remuneration from the University except such daily and travelling allowances as may be prescribed.

**26. Powers and Duties of the Board**

The Board shall exercise and perform the following powers and duties, namely:

- a) to approve the financial estimates of the University submitted by the Vice-Chancellor;
- b) to hold and to control the property and funds of the University and issue any general or special instructions on behalf of the University;
- c) to accept the transfer and to dispose of any movable or immovable property on behalf of the University;
- d) to administer public and private funds placed at the disposal of and accepted by the University for specific purposes;
- e) to appoint the officers, teachers and other employees of the University in the prescribed manner and to approve of appointments made by the Vice-Chancellor;
- f) to invest money belonging to the University;
- g) to direct the form and use of the common seal of the University;
- h) to appoint such committees, whether standing or temporary, as it may deem necessary for its proper functioning;
- i) with the approval of the State Government, to borrow, on the security of the property of the University or otherwise, money for purposes of the University;
- j) to meet at such time and in such places as it deems necessary, provided that one ordinary meeting shall be held every quarter, and at least one half of its ordinary meetings shall be held at the seat of the University; and
- k) to regulate and determine all matters concerning the ' University in accordance with this Act and Statutes, and to exercise such powers and to discharge such duties as may be conferred or imposed on it by this Act and the Statutes.

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**27. The Academic Council**

1) The Academic Council shall be in charge of the academic affairs of the University, and shall, subject to the provisions of this Act and the Statutes, superintend, direct and control, and be responsible for, the maintenance of standards of instruction, education and examinations and other matters connected with the conferment of degrees or award of diplomas, and shall exercise such other powers and perform such other duties as may be conferred or imposed on it by the Statutes.

2) It shall have the right to advise the Vice-chancellor on all academic matters.

3) The Academic Council shall consist of the following members, namely

a) The Vice-Chancellor,

b) The Dean

<sup>1</sup>c) The Directors of instruction

d) deleted

e) deleted

f) The Director of Research

g) The Director of Extension

h) The Heads of Divisions.

**28. Powers of the Academic Council**

1) The Academic Council shall, subject to the provisions of this Act and the Statutes, have the power, by Regulations, of prescribing all courses of study and of determining curricula and have general control on teaching, research, and extension education within the University and be responsible for the maintenance of standards thereof. It shall have power to make Regulations consistent with this Act and the Statutes relating to all matters subject to its control and to amend or repeal such Regulations.

2) In particular and without prejudice to the generality of the foregoing power, the Academic Council shall have power:

a) to advise the Board on all academic matters, including the control and management of libraries;

b) to make recommendations for the institution of Professorships, Associate Professorships, Readerships and teacherships and other teaching posts and in regard to the duties and emoluments thereof;

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1. Substituted by Act No. 14 of 1986 S.11 dt. 1-10-1-986

- c) to formulate, modify or revise schemes for the constitution or reconstitution of Departments of teaching, research and extension education;
- d) to make regulations regarding the admission of students to the University;
- e) to make regulations regarding examinations conducted by the University and the conditions on which students shall be admitted to such examinations;
- f) to make regulations relating to courses of study leading to degrees, diplomas and certificates;
- g) to make recommendations regarding post-graduate teaching, research and extension education;
- h) to make recommendations regarding the qualifications to be prescribed for teachers in the University; and
- i) to exercise such other powers and perform such other duties as may be conferred or imposed on it by or under the provisions of this Act.

**28A. Finance Committee<sup>1</sup>**

- 1) There shall be a Finance Committee consisting of the following members,
  - i) The Vice-Chancellor, Ex-officio Chairman;
  - ii) Two persons nominated by the Board from amongst its members;
  - iii) The Secretary to the Government of Karnataka, Agriculture and Horticulture Department or his nominee not below the rank of a Joint Secretary;
  - iv) The Secretary to the Government of Karnataka, Finance Department or his nominee not below the rank of a Joint Secretary.

The Comptroller of the University shall be the Ex-officio Secretary of the Committee.

- 2) The Finance Committee shall perform the following functions, namely
  - i) scrutinise the annual budget estimates and make its recommendations to the Board;
  - ii) conduct the general examinations of the accounts of the University, review the yearly audit reports and make its recommendations thereon.

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1. Inserted by Act No. 40 of 1986 S.7 dt. 31-12-1987

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- iii) examine all proposals of the University involving expenditure for which no provision is made in the budget or involving expenditure in excess of the amount provided for in the budget;
  - iv) such other functions as may be prescribed by the Statutes.
- 3) Notwithstanding anything in the preceding sub-section, the Vice-Chancellor may, in case of urgency and for reasons to be recorded in writing, incur any expenditure not exceeding rupees ten thousand in any one case for which no provision is made in the budget or which is in excess of the provisions made in the budget without reference to the Finance Committee, but such expenditure shall be reported at the next earliest meeting of the Finance Committee.

### **29. The Board of Studies**

There shall be a Board of Studies in each Department of teaching. The constitution and powers of the Boards of Studies shall be prescribed by the Statutes.

## **CHAPTER V UNIVERSITY FUNDS**

### **30. General Funds**

The University shall have a general fund to which shall be credited:

- i) its income from fees, endowments and grants, if any;
- ii) contributions or grants, which may be made by the Government on such conditions as it may impose;
- iii) other contributions, receipts, grants, donations and benefactions.

### **31. Foundation Fund**

- 1) The University shall form a fund called the Foundation Fund from contributions and grants made by the Central Government and the State Government for being credited to that fund and of such other sums of the University which may be credited to the said fund.
- 2) All the money in the Foundation Fund shall be invested in the securities mentioned or referred to in Clauses (a) to (d) of Section 20 of the Indian Trust Act, 1882.

### **32. Pension and Provident Funds**

- 1) Where any pension fund, or provident fund has been constituted by the University for the benefit of its officers, teachers or servants, the State Government may declare that the provisions of the Provident Fund Act 1925 (Central Act 19 of 1925) shall apply to such fund as if it were Government Provident Fund.
- 2) Persons in, Government Services transferred to the University under Section 7 shall be entitled to pension under Mysore State Civil Services Rules or such other rules as were applicable to them immediately before the transfer and such pension shall be payable by the State Government and shall be an expenditure charged on the Consolidated Fund of the state.

### **33. Other Funds**

The University may have such other funds as may be prescribed by the Statutes.

### **34. Management of Funds**

The General Fund, the Foundation Fund and the other funds of the University shall be managed according to the provisions laid down in the Statutes.

### **35. Government Grants**

- 1) The State Government shall, every year, make non-lapsable lump sum grants to the University as follows -
  - i) a grant not less than the net expenditure incurred in the year 1961-62 on such of the activities and institutions of the Agricultural, Animal Husbandry and other Government departments as are transferred to the University;
  - ii) a grant not less than the estimated net expenditure of pay and allowances of staff, contingencies, supplies and services of the University other than in respect of the activities and institutions referred to in Clause (i);
  - iii) a grant to meet such additional items of expenditure recurring and non-recurring as the State Government may deem necessary for the proper functioning of the University.
- 2) The State Government shall also make a non-lapsable lump sum grant to the University in respect of schemes included in the Third Five Year Plan and transferred for implementation by the University, of an amount equal to the net outlay as shown in the annual Plan after deducting the anticipated assistance from the Central Government and other agencies sponsoring such schemes.
- 3) Notwithstanding anything contained in sub-section (1), with effect from the Seventh financial year after the establishment of the University, in respect of the activities, institutions, staff, contingencies, supplies and services referred to in Clauses

(i and (ii) of sub-sections (1), an amount, not less than the average of the actual expenditure incurred in respect of such activities and institutions, staff, supplies and services during the preceding three years, shall be paid every year as non-lapsable lumpsum grant to the University:

Provided that if the University commences to function from any date after the first day of April in any financial year, the grants under clauses (i) and (ii) shall be fixed taking into consideration the University will have to incur for the unexpired portion of that financial year.

- 4) The University shall furnish statements, accounts, reports and other particulars as the State Government may require before any grant is made by the Government, and shall take such action and furnish such statements, accounts, reports and other particulars relating to the utilization of any grant, within such time and in such manner as the State Government may direct.
- 5) It shall be competent for the University in furtherance of its objects to accept grants from the Government of Mysore or any other State Government or the Central Government or Statutory bodies and endowments or donations under such conditions as may be agreed upon between the University and the grantor or donor.

### **36. Power of Government to order auditing**

The State Government shall have power at any time to order an audit of the accounts of the University by such auditors as it may direct.

### **37. Financial Estimates**

- 1) The Vice-Chancellor shall cause to be prepared on or before such date as may be prescribed, the financial estimates of the University for the ensuing year and submit the same to the Board for its approval.
- 2) The Board may approve the financial estimates subject to such modifications as it deems fit, and no expenditure shall be incurred except in accordance with the financial estimates as approved by the Board.

### **38. Accounts and Auditing**

- 1) The annual accounts and the balance sheet of the University shall be prepared under the direction of the Vice-Chancellor and all money accruing to or received by the University from whatever source and all amounts disbursed or paid, by the University shall be entered in the accounts.
- 2) The annual accounts and the balance sheet shall be submitted by the Vice-Chancellor to the State Government which shall cause an audit to be carded out by such persons as it may appoint in this behalf. The accounts when audited, shall

be printed and copies thereof, together with the audit report. shall be presented by the Vice-Chancellor to the Board and the Chancellor.

- 3) The Board shall submit a copy of the accounts and the report to the State Government along with a statement of the action taken by the University on the audit report, and the State Government shall cause the same to be laid before both Houses of the Legislature.

## **CHAPTER VI**

### **STATUTES AND REGULATIONS**

#### **39. Statutes**

Subject to the provisions of this Act, the Statutes may provide for any matter and shall, in particular, provide for the following:-

- a) the constitution, powers and duties of the authorities of the University;
- b) the appointment and continuance in office of the members-of the authorities of the University and of the officers, teachers and other employees of the University including the filling up of vacancies and all other matters relating to those authorities and officers, teachers and other employees, for which it may be necessary or desirable to provide;
- c) the designation, the manner of appointment, the powers and the duties of the officers of the University;
- d) the classification and the manner of appointment of teachers;
- e) the powers and duties of the officers, teachers and other employees of the University;
- f) the constitution of a pension fund, gratuity fund and provident fund for the benefit of the officers, teachers and other employees of the University.
- g) the holding of convocations and conferment of degrees and award of diplomas;
- h) the institution of degrees and diplomas;
- i) conferment of honorary degrees;
- j) the establishment, amalgamation, sub-division and abolition of Divisions;
- k) the establishment and the abolition of hostels maintained by the University;
- l) the institution of fellowships, scholarships, studentship bursaries, medals and prizes;

- m) the maintenance of a register of registered graduates;
- n) the admission of students to the University and their enrolment and continuance as such;
- o) the courses study to be laid down for degrees and diplomas of the University;
- p) the conditions under which students shall be admitted to the degree, diploma or other courses and to the examinations of the University and the eligibility for the conferment of degrees and award of diplomas:
- q) the conditions of residence of the students of the University and the levying of fees for residence in hostels maintained by the University;
- r) the recognition and supervision of hostels not maintained by the University;
- s) the number, qualifications, emoluments and other conditions of service of officers, teachers and other employees of the University and the preparation and the maintenance of records of their services and activities;
- t) the fees which may be charged by the University for any purpose;
- u) the conditions subject to which persons may be recognized as qualified to give instruction in the hostels;
- v) the conditions and the mode of appointment and the duties of the examining bodies, examiners and moderators;
- w) the conduct of examinations;
- x) the remuneration and allowances including travelling and daily allowances to be paid to persons employed on the business of the University;
- y) the conditions for the award of fellowships, scholarships, medals and prizes, stipends and fee concessions; and
- z) all other matters, which by this Act are to be or may be provided for the Statutes.

#### **40. How Statutes Made**

- 1) The First Statutes with regard to matters set out in Section 39 shall be made by the Vice-Chancellor with the approval of the Chancellor.
- 2) The Board may from time to time make new or additional Statutes and may amend or repeal the Statutes in the manner hereinafter in this section provided.
- 3) The Academic Council may propose to the Board the draft of any Statute to be passed by the Board and such draft shall be considered by the Board at its next meeting;

Provided that the Academic Council shall not propose the draft of any Statute or of any amendment of Statute affecting the status, powers or constitution of any authority of the University until such authority has been given an opportunity to express its opinion upon the proposal, and any opinion so expressed shall be considered by the Board.

- 4) The Board may approve any such draft as is referred to in sub-section (3) and pass the Statute or reject it or return it to the Academic Council for reconsideration, either in whole or in part, together with any amendments which it may suggest.
- 5) Any member of the Board may propose to the Board draft of any Statute and the Board may either accept or reject the proposal if it relates to a matter not falling within the purview of the Academic Council. In case such a draft relates to a matter within the purview of the Academic Council, the Board shall refer it for consideration to the Academic Council, which may either report to the Board that it does not approve the proposal, which shall then be deemed to have been rejected by the Board, or submit the draft to the Board in such form as the Academic Council may approve, and the provisions of this Section shall apply in the case of a draft so submitted as they apply in the case of a draft proposed to the Board by the Academic Council.
- 6) A new Statute or addition to the Statutes or any amendment or repeal of a Statute shall require the previous approval of the Chancellor who may sanction, disallow or remit for further consideration.
- 7) Every Statute made under this Act shall be published in the official Gazette.

#### **41. Regulations**

- 1) The Authorities of the University may, by notification in the official Regulations consistent with this Act and the Statutes.
  - a) Laying down the procedure to be observed at their meetings and the number of members required to form the quorum;
  - b) Providing for the matters which by this Act or the Statutes have to be provided by Regulations;
  - c) Providing for any other matter solely concerning such authorities and not provided for by this Act and the Statutes.
- 2) Every Authority of the University shall make Regulations providing for the giving of notice to the members of such Authority of the dates of meetings and of the business to be considered at meetings and for keeping of a record of the proceeding of the meetings.

- 3) The Academic Council may, subject to the provisions of the Statutes, make Regulations providing for courses of study, system of examinations, and degrees and diplomas of the University after receiving drafts of the same from the Board of Studies concerned.
- 4) The Academic Council may not alter a draft received from the Board of Studies, but may reject the draft or return it to the Board of Studies for further consideration together with the suggestions of the Council.
- 5) The Board may direct the amendment, in such manner as it may specify, of any Regulation made under this Section or the annulment of any Regulation made under sub-section (1) by any Authority of the University.

## **CHAPTER VII MISCELLANEOUS**

### **42. Vacating of Office**

- 1) Any member other than an ex-officio member, of any Authority of the University may resign his office by letter addressed to the Registrar.
- 2) Any member of any Authority of the University shall cease to be a member on his being convicted by a court of law of an offence which involves moral turpitude.

### **43. Filling up of Casual Vacancies**

When any vacancy occurs in the office of a member (other than an ex-officio member) of any Authority of the University before the expiry of the term of the office of such member, the vacancy shall be filled up, as soon as conveniently may be, after the occurrence of the vacancy.

### **44. Savings of Validity of Acts and Proceedings**

No act done or proceedings taken under this Act shall be questioned merely on the ground:

- a) of any vacancy or defect in the constitution of any Authority, or
- b) of any defect or irregularity in such act or proceeding not affecting the merits of the case.

### **45. Disputes as to Constitution of University Authorities**

If any question arises regarding the interpretation of any provision of this Act, or of any Statute or Regulation, or as to whether a person has been duly appointed as, or is entitled to be, a member of any Authority of the University, the matter may be referred to

the Chancellor, and shall be so referred to him if six members of the Board so require. The Chancellor, shall, after taking such advice as he deems necessary, decide the question, and his decision shall be final.

#### **46. Delegation of Powers**

The Board may, by Statutes, delegate to any officer or authority of the University any of the powers conferred on it by this Act or by the Statutes to be exercised subject to such restrictions and conditions as may be prescribed.

#### **47. Provision for Temporary Appointment of Certain Officers Of the University**

Until such time as the Authorities of the University are duly constituted, any officer of the University may be temporarily appointed by the Vice-Chancellor. Such appointment and the terms and conditions thereof shall have the prior approval of the Chancellor.

#### **47A. Co-ordination Committee<sup>1</sup>**

1)<sup>2</sup> There shall be a Co-ordination Committee for the Universities of Agricultural Sciences consisting of the following members, namely :

- i) Pro-Chancellor, who shall be the Chairman,
- ii) Vice-Chancellors,
- iii) Secretary to the Government of Karnataka, Agriculture and Horticulture, Department;
- iv) Deans,
- v) Directors of Research,
- vi) Directors of Extension, and
- vii) Registrars.

The Chairman shall appoint one of the Registrars as Secretary of the Committee for a period of one year by rotation.

2)<sup>3</sup> The Committee shall discuss matters and make recommendations relating to agricultural education, research and extension education in the State and on any other academic matter.

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1. Inserted by Act No.14 of 1986 S.12 dt. 1-10-1986  
2. Substituted by Act No.40 of 1987 S.8 dt. 31-12-1987  
3. Inserted by Act No.14 of 1986 S.12 dt. 1-10-1986

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- 3) The Vice-Chancellors shall take necessary action for implementation of the recommendations made by the committee.

**48. Protection of Acts and Orders**

- 1) Save as otherwise provided in this Act, all Acts and Orders in good faith done and passed by the University or any of its authorities shall be final; and no suit shall be instituted against or damage claimed from the University or its authorities for anything done or purported to be done in pursuance of this Act and the Statutes and Regulations made thereunder.
- 2) (a) No suit, prosecution or other proceeding shall lie against any officer or other employee of the University for any act done or purporting to be done under this Act or the Statutes or Regulations, without the previous sanction of the Board.  
  
b) No officer or other employee of the University shall be liable in respect of any such act in any civil or criminal proceedings if the act was done in good faith in the course of the execution of duties or the discharge of the functions imposed by or under this Act.

**49. Removal of Difficulties**

- 1) If any difficulty arises in giving effect to the provisions of this Act, the State Government may by order published in the official Gazette, do anything which appears to it to be necessary for the purpose of removing the difficulty.
- 2) No order made under sub-section (1) shall be questioned in any court of law on the ground that no difficulty as is referred to in the said subsection existed or was required to be removed.
- 3) Every order published under this Section shall, as soon as may be after its publication, be laid before both Houses of the State Legislature.

By order and in the name of the Governor of Mysore

**R. Sanjeevalu**  
Secretary to Government  
Law Department

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**KARNATATAKA ACT No.14 of 1986**

**(First published in the Karnataka Gazette Extraordinary on the  
Second day of May, 1986)**

THE UNIVERSITY OF AGRICULTURAL SCIENCES (AMENDMENT) ACT, 1986

(Received the assent of the Governor on the Twenty-ninth day of April, 1986)

An Act further to amend the University of Agricultural Sciences Act, 1963.

WHEREAS it is expedient further to amend the University of Agricultural Sciences Act, 1963 (Karnataka Act 22 of 1963) for the purposes hereinafter appearing;

Be it enacted by the Karnataka State Legislature in the Thirty- seventh Year of the Republic of India as follows:

**1. Short Title and Commencement**

- 1) This Act may be called the University of Agricultural Sciences (Amendment) Act, 1986.
- 2) It shall come into force on such date as the State Government may, by notification, appoint. Sections 2 to 12 incorporated in the Principal Act
13. Transitory provision relating to the University of Agricultural Sciences, Dharwad  
Notwithstanding anything contained in the principal Act as amended by this Act,
  - a) The Vice-Chancellor of the University of Agricultural Sciences, Dharwad may for a period of one year from the commencement of Amendment Act and subject to the provisions of the principal Act, as amended by Amendment Act, discharge all or any of the functions of the University for the purpose of carrying out the provisions of the principal Act as amended by Amendment Act and for that purpose may exercise power or perform all or any of the duties which by the principal Act are to be exercised or performed by any officer or authority of the University not being an officer or authority in existence at the time when such powers are exercised or such duties are performed;
  - b) Until Statutes and Regulations are made by the University of Agricultural Sciences, Dharwad, the Statutes and Regulations applicable to the University of Agricultural Sciences, Bangalore as in force on the date of commencement of Amendment Act shall be deemed to be the Statutes and Regulations made under this Act by the University Agricultural Sciences, Dharwad.

Provided that the Vice-Chancellor may with the approval of the Chancellor make such modifications and adaptations therein as he may consider necessary.

#### **14. Removal of difficulties at the commencement of Amendment Act**

If any difficulty arises in giving effect to the provisions of Amendment Act, the State Government may, by order published in the official Gazette, make such provisions as may appear to it necessary or expedient for the purpose of removing the difficulty.

Provided that no such order shall be made after the expiry of a period of two years from the date of commencement of Amendment Act.

The above Act comes into force with effect from 1st day of October 1986, as per Notification No. AHD 65 AUM 86 dtd. 9<sup>th</sup> September, 1986 of the Government of Karnataka.

### **KARNATAKA ACT No. 40 of 1987**

(First Published in the Karnataka Gazette Extraordinary on the  
Thirty-first day of December 1987)

#### **THE KARNATAKA UNIVERSITIES OF AGRICULTURAL SCIENCES (AMENDMENT) ACT, 1987**

(Received the assent of the Governor on the Twenty-fifth day of December, 1987)

An Act further to amend the Karnataka Universities of Agricultural Sciences Act, 1963 WHEREAS it is expedient further to amend the Karnataka Universities of Agril. Sciences Act 1963 be it enacted by the Karnataka State Legislative in the Thirty eight year of the Republic of India as follows: (Karnataka Act 22 of 1963), for the purpose hereinafter appearing.

#### **1. Short Title and Commencement**

- 1) This Act may be called the Karnakata Universities of Agricultural Sciences (Amendment) Act, 1987.
- 2) It shall come into force at once.

Sections 2 to 8 incorporated in the Principal Act.

**KARNATAKA ACT No. 13 of 1988**

(First Published in the Karnataka Gazette Extraordinary on the Twelfth day of May, 1988)

**THE KARNATAKA UNIVERSITIES OF AGRICULTURAL SCIENCES (AMENDMENT)  
ACT, 1988**

(Received the assent of the Governor on the Twenty Eighth Day of April 1988)

An Act further to amend the Karnataka Universities of Agricultural Sciences Act, 1963.

WHEREAS it is expedient further to amend the Karnataka Universities of Agricultural Sciences Act, 1963 (Karnataka Act 22 of 1963) for the purposes hereinafter appearing.

Be it enacted by the Karnataka State Legislature in the Thirty-ninth year of the Republic of India as follows.

**1. Short title and Commencement**

1) This Act may be called the Karnataka University of Agricultural Sciences (Amendment) Act, 1988.

2) It shall be deemed to have come into force on the Thirty-first day of December, 1987.

Section 2 incorporated in the Principal Act.

**3. Repeal and Savings**

1) The Karnataka Universities of Agricultural Sciences (Amendment) Ordinance 1987 (Karnataka Ordinance 9 of 1987) is hereby repealed.

2) Notwithstanding such repeal anything done or any action taken under the Principal Act, as amended by the said ordinance, shall be deemed to have been done or taken under the Principal Act as amended by this Act.

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**FIRST STATUTES OF THE UNIVERSITY OF AGRICULTURAL  
SCIENCES DHARWAD**

(As amended upto 31.07.2005)

**FIRST STATUTES OF THE  
KARNATAKA UNIVERSITIES OF AGRICULTURAL SCIENCES  
(AMENDMENT) ACT 1987**

In exercise of the powers conferred by sub-section (1) of Section 40 of the Karnataka Universities of Agricultural Sciences Act, 1963 (Karnataka Act 22 of 1963), the Vice-Chancellor of the University of Agricultural Sciences, Dharwad hereby makes the following First Statutes of the University of Agricultural Sciences, Dharwad, with the approval of the Chancellor vide letter No.GS 11 AUD 87, dated 30<sup>th</sup> July 1988, namely

**CHAPTER I  
GENERAL**

**1. Title and Commencement**

- (1) These Statutes shall be called Statutes of the University of Agricultural Sciences, Dharwad, 1987.
- (2) They shall come into force on the date of gazette notification.

**2. Definitions**

In the Statutes, unless the context otherwise requires;

- (a) "Act" means the Karnataka Universities of Agricultural Sciences Act, 1963 (Karnataka Act No.22 of 1963);
- (b) "Section" means a section of the Act;
- (c) "University" means the University of Agricultural Sciences, Dharwad
- (d) "Council" means the Academic Council
- (e) "Faculty" means the professional staff dealing with a broad subject matter such as Agriculture, Animal Science, Etc.;
- (f) "College" means a physical unit of the University located in a campus such as Dharwad, Raichur, Bidar, etc., which is a constituent College of the University.
- (g) Deleted .<sup>1</sup>
- (h) "Head of the Division" means a Senior Professor nominated by the Board on recommendation of the Vice-Chancellor.<sup>2</sup>
- (i) "Words and Expressions" used but not defined in these Statutes shall have the meaning assigned to them in the Act.

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1. Deleted vide Notification No.R/AS/90 dated 1.8.1990.

2. Amended vide Notification No.R/AS/90 dated 1.8.1990.

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## CHAPTER II

### 3. Board Members

Registered Graduates as Member of Board

Until the registered graduates of the not less than five years standing of the University become available to enable the State Government to nominate one person among them as members as provided under Section(25)(2)B(iii), the Board shall be deemed to be duly constituted without the said one person.

### 4. Academic Council

The Academic Council shall advise the Vice-Chancellor on all academic matters as requested by the Vice-Chancellor and/or as deemed appropriate by the Academic Council.<sup>1</sup>

### 5. Board of Studies

- (i) There shall be the following Board of Studies namely;
  - (a) The Board of Studies of the Faculty of Agriculture;
  - (b) The Board of Studies of the Faculty of Animal Science.
- (ii) Deleted <sup>2</sup>
- (iii) The Board of Studies of the Faculty of Agriculture shall consist of all Director of Instruction, Director of Research, Director of Extension, all Professors, Registrar and five nominated representatives each from among the Associate Professors and the Assistant Professors and two representatives from among the Instructors cadre nominated based on seniority by the Vice-Chancellor, engaged in teaching, research and extension in the existing Divisions of the Faculty of Agriculture, namely; Agronomy, Soil Science, Agricultural Engineering, Crop Physiology, Horticulture, Agricultural Marketing and Cooperation, Seed Technology, Agricultural Extension, Agricultural Botany, Plant Pathology, Agricultural Entomology, Agricultural Microbiology, Agricultural Economics, Farm Forestry, Sericulture, Foods and Nutrition, Home Management, Child Development and Family Relations, Clothing and Textiles, Home Science Extension and such other Divisions created in the Faculty of Agriculture. The nominations to the Board of Studies will be made on seniority basis by the Vice-Chancellor for a period of one year each time. One of the Directors of Instruction (Agri) shall be appointed as Chairman of this Board of Studies by the Vice-Chancellor, in rotation. The term of Office of each Chairman is limited to one year at a time from the date of appointment.
- (iv) The Board of Studies of the Faculty of Animal Science shall consist of all the Directors of Instruction, Director of Research, Director of Extension, all

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1. Amended vide Notification No.R/AS/90 dated 1.8.1990.

2. Deleted vide Notification No.R/AS/90 dated 1.8.1990.

Professors, the Registrar and five representatives each nominated based on seniority by Vice-Chancellor for a period of one year each time from among the Associate Professors and Assistant Professors and two representatives of Instructors cadre to be nominated based on Seniority by the Vice-Chancellor engaged in teaching, research and extension in the existing Divisions of Anatomy, Physiology, Pharmacology, Microbiology and Public Health, Parasitology, Pathology, Medicine, Surgery, Gynecology and Obstetrics, Animal Husbandry and Dairy Science, Poultry Science and such other Divisions created in the Faculty of Animal Science. The Director of Instruction(Vety) shall be the Chairman.

Note: Applicable to Clauses 5(iii) and 5 (iv).

- (a) If a nominated member does not attend three consecutive meetings of the concerned Board of Studies, he/she will automatically cease to be a member of the Board of Studies.
  - (b) If a nominated member proceeds on other duty or on leave for a period exceeding one year, he/she will cease to be a member of the Board of Studies from the date of such absence.
- (v) Each Board of Studies shall be responsible to its respective Chairman and shall have the following duties namely:
- (a) It shall propose the scope of work to be done by the various Divisions and submit such plans to the Council;
  - (b) It shall develop Division Curricula and Course Outlines and submit to the Academic Council to meet the requirements of the Degrees of the University;
  - (c) It shall recommend to the Academic Council the regulations on detailed conditions of admissions of students to the various courses of study in Faculty, methods of evaluating the progress and attainments of the students of Faculty and basis for the dismissal of students who fail to meet the academic requirements of the Faculty and the University;
  - (d) It shall recommend to the Academic Council that degree be conferred on students who have met satisfactorily the requirements of the Degree of the Faculty and the University;
  - (e) It shall perform such other duties as may be assigned by the Vice-Chancellor and the Dean through the Chairman;
- (vi) Each Board of Studies shall appoint Committees representing each Division and it shall be the duty of such committees to consider the matters relating to their respective Divisions and make recommendations to the Board of Studies.
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- vii) The Chairman of a Board of Studies may co-opt the services of other officers and teacher to assist the Board in the performance of its duties.

## **6. Declaration of Other Bodies to be the Authorities of the University**

There shall be a Research Council and an Extension Education Council which shall also be the authorities of the University.

## **7. Research Council**

The Research Council shall be the policy making body on research activities in the Faculties and Research Stations of the University. The constitution of the Research Council shall be as under:

- (i) Vice-Chancellor (Chairman);
- (ii) Dean;
- (iii) Directors of Instruction;
- (iv) Director of Extension;
- (v) Heads of Divisions;
- (vi) Associate Directors of Research;
- (vii) Director of Agriculture or his nominee not below the rank of Additional Director;
- (viii) Director of Horticulture or his nominee not below the rank of Additional Director;
- (ix) Director of Animal Husbandry and Veterinary Services or his nominee not below the rank of Joint Director;
- (x) Director of Sericulture or his nominee not below the rank of Joint Director;
- (xi) Director of Fisheries or his nominee not below the rank of Joint Director;
- (xii) Chief Conservator of Forests or his nominee not below the rank of Additional Chief Conservator of Forests;
- (xiii) Director of Sugar or his nominee not below the rank of Joint Director;
- (xiv) Registrar of Co-operative Societies;
- (xv) One or two members nominated by the Vice-Chancellor who are experts in the field of Agricultural Research;
- (xvi) Director of Research (Member-Secretary)

The Research Council shall meet atleast once in six months.

## **8. Extension Education Council**

It shall formulate the policies and broad outlines for Extension Education activities to be carried out by the University in co-operation with the concerned State Departments and shall make recommendations on all matters pertaining to extension education. The constitution of Extension Education Council shall be as following:

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- (j) Vice-Chancellor (Chairman);
  - (ii) Dean;
  - (iii) Directors of Instruction;
  - (iv) Director of Extension;
  - (v) Heads of Divisions;
  - (vi) Extension Co-ordinators
  - (vii) Director of Agriculture or his nominee not below the rank of Additional Director;
  - (viii) Director of Horticulture or his nominee not below the rank of Additional Director;
  - (ix) Director of Animal Husbandry and Veterinary Services or his nominee not below the rank of Joint Director;
  - (x) Director of Sericulture or his nominee not below the rank of Joint Director;
  - (xi) Director of Fisheries or his nominee not below the rank of Joint Director;
  - (xii) Chief Conservator of Forests or his nominee not below the rank of Additional Chief Conservator of Forests;
  - (xiii) Director of Sugar or his nominee not below the rank of Joint Director;
  - (xiv) Registrar of Co-operative Societies;
  - (xv) One or two members nominated by the Vice-Chancellor who are experts in the field of Agricultural Research;
  - (xvi) Director of Extension (Member-Secretary)

The Extension Education Council shall meet atleast once in six months.

#### **9. Travelling Allowances and Authorisation**

1. (a)<sup>1</sup> Travelling allowance to non-official members of the Board shall be paid as follows for attending the meetings, meetings of other Authorities and Committees of the University and the Convocation to which they are invited.
  - (i) Railway fare – eligible for single first class fare with incidental charges of Rs.20 each way.
  - (ii) Road Mileage – Rs.2.50 per kilometer
  - (iii) Journey by bus – Two times the bus fare plus incidental charges of Rs.20 each way.
  - (iv) Air Journey – Single air fare plus incidental charges equal to one fifth fare subject to maximum of Rs.50 in respect of each single journey. Insurance for air travel shall be limited to Rs.10 per trip.

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1. Substituted vide Notification No.R/AS/90 dated 1.8.1990.

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- (v) Daily allowance to members
  - (a) Rs.100 per diem.
  - (b) Members entitled to traveling allowance shall be paid daily allowance for one day before the commencement of the meeting and for one day after the day of conclusion of the meeting.
- 2. Travelling allowances to Officers, Teachers and other personnel of the University shall be regulated as per the provisions of Karnataka Civil Service Rules.
- 3. The Controlling Officers shall be competent to authorize travel for the performance of the duties of the University employees within the jurisdiction of the University. Approval of the Vice-Chancellor is necessary for journeys outside the jurisdiction of the University.

Note: The list of Controlling Officers with reference to the personnel working under them shall be issued by the Vice-Chancellor.

- 4. Travel outside India shall be subject to the approval of the Board based on the recommendations of the Comptroller and the Vice-Chancellor.
- 5. The Vice-Chancellor shall undertake travel necessary for the performance of his duties, furnishing copies of his tour programme to the Officers of the University.

#### **10. Special Aids**

- 1. The University may accept aid or gift from any person or Institution
- 2. The Vice-Chancellor shall appoint a committee to advise what aid or gift may be accepted and in what form of manner.
- 3. If the aid or gift is unconditional, the Vice-Chancellor may, in consultation with the committee constituted under clause (2) accept it. Any aid or gift involving conditions shall be accepted only with the approval of the Board.
- 4. The Vice-Chancellor shall implement the terms and conditions of the aid or gift and for that purpose determine in consultation with the committee referred to in clause (2) the details as regards the number of technician and / or consultants needed and the qualification to be possessed by them, the number of persons to be deputed for advanced training in India or abroad or as well as the fields of training for each of them.
- 5. Where the aid is in the form of a gift of commodities, the Vice-Chancellor shall in consultation with the committee referred to in clause (2) determine the particulars of commodities to be obtained.
- 6. Whereby any terms of the aid selection of personnel for higher training or study tour becomes necessary, the Vice-Chancellor shall consult the committee constituted by him.

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## 11. Disciplinary action

1. The following authorities shall deal with the disciplinary cases and shall be vested with powers to inflict suitable punishment, subject to the appellate authorities as prescribed under this Statute.
  - (a) A committee consisting of two Heads of Divisions / Officers of the University, with one of the Directors other than the Director Student Welfare as Chairman to be nominated by the Vice-Chancellor in respect of disciplinary cases involving service personnel and teachers of the rank of Professor and below. The Vice-Chancellor shall be the appellate authority to whom the appeals against decisions of the committee be made.<sup>1</sup>
  - (b) The Board shall appoint a committee to deal with disciplinary cases involving all University employees not mentioned in clause (1)(a) of this Statute and other than those mentioned under Section 9(1),(2),(3) of the Act. The Board shall be the appellate to whom the appeals against the decision of this committee be made.<sup>2</sup>
  - (c) In cases of disciplinary action involving punishments of dismissal, removal or reduction in rank, the principle laid down in Article 311(1) of the Constitution with reference to Government servants, namely, that such punishments shall not be inflicted except by the Appointing Authority or any Authority to which the Appointing Authority is subordinate shall be followed.

## 12. Evaluation of Staff

- (i) The Evaluation Reports of all officials (Teachers and Service Personnel) shall be written by the Head of the Division in the teaching campuses and submitted to the Vice-Chancellor through the Director and Dean.
- (ii) The Evaluation Reports of the Head of the Divisions will be written by the Directors and to be submitted to the Vice-Chancellor through the Dean.
- (iii) The evaluation reports of teachers upto Associate Professor rank working in places other than teaching campus shall be written by the Head of Research Station and submitted to the Vice-Chancellor through the Head of the Division, Directors and Dean.
- (iv) The evaluation reports of Service Personnel in respect of main campus shall be initiated by the concerned officer and submitted to the Vice-Chancellor through the Dean.
- (v) The evaluation report of all Officers are written by the Vice-Chancellor.
- (vi) Whenever the promotion of an individual or disciplinary action against an individual is contemplated, due regard shall be had for the Evaluation Reports referred to in the preceding clause.<sup>3</sup>

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1,2 & 3 Amended vide Notification No.R/AS/90 dated 1.8.1990.

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## CHAPTER III

### OFFICERS OF THE UNIVERSITY

#### 13. Prescribing Qualifications for Appointment

The qualifications of the teachers shall be as prescribed by the UGC / ICAR and amended from time to time by UGC/ICAR. In respect of Officers, the Vice-Chancellor shall prescribe qualifications in consultation with the committee constituted by him and approved by the Board.<sup>1</sup>

2. Deleted<sup>2</sup>

#### 13.A. Additional Officers<sup>3</sup>

In addition to the Officers mentioned in Clauses (1) to (13) of Section 9, the following shall also be the Officers of the University namely,

1. The Estate Officer
2. The Director of Student Welfare
3. The Administrative Officer

#### 14. Selection Committees, Appointments and Procedures<sup>4</sup>

Constitution of Selection Committees and Procedure to be followed while making appointments for officers, teachers and service personnel shall be as shown in the table given below:

Item	Posts	Constitution of Selection Committee	Appointing Authority
I.	<b>Dean</b>	Committee to be constituted by the Board comprising a technical authority who has had experience of working in scientific, educational and administrative capacity in an Agricultural University in India or abroad and two scientists or educationalists with similar experience. One of the outside experts will be nominated as Chairman of the Selection Committee by the Board.	The Chancellor on the recommendation of the Board.
II.	<b>Comptroller</b>	Committee to be constituted by the Vice-Chancellor comprising of three experts of whom two shall be from outside the University and	The Chancellor in consultation with the Board.

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1. Amended vide Notification No.R/B/75/99 dated 13.1.2000.

2. Deleted vide Notification No.R/AS/90 dated 1.8.1990.

3. Incorporated vide Notification No.R/AS/90 dated 1.8.1990.

4. Amended vide Notification No.R/AS/90 dated 1.8.1990.

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		one from within the University. One of the outside experts will be nominated by the Vice-Chancellor as Chairman of the Selection Committee.	
III.	<b>Registrar, Directors, Estate Officer, Director of Students Welfare, Administrative Officer, Librarian and other equivalent cadre</b>	The Selection Committee for the posts of Registrar, Directors, Estate Officer, Director of Student Welfare, Administrative Officer, Librarian shall be same as that of Professor except that the concerned expert in Physical Education, administration/library/Estate/Finance as the case may be associate with the Selection Committee. <sup>1</sup>	Vice-Chancellor with the approval of the Board.
IV	<b>Librarian</b>	Deleted. <sup>2</sup>	
V	<b>Professors, Assoc. Prof., Dy. Directors of Physical Education, Dy. Registrar, Dy. Librarian, Dy. Director of Student Welfare, Asst. Professor and other Scientists in equivalent cadre</b>	As prescribed by the UGC / ICAR and amended from time to time. <sup>3</sup>	Board
VI	<b>Deputy Administrative Officer, Executive Engineer and others in the equivalent cadre</b>	Committee to be constituted by the Vice-Chancellor comprising of three experts of whom two shall be from outside the University and one from within the University. One of the outside experts will be nominated by the Vice-Chancellor as Chairman of the Selection Committee. <sup>4</sup>	Board

1. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

2. Deleted vide Notification No.R/B/75/2000 dated 13.1.2000.

3 & 4 Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

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<b>VII</b>	<b>All categories of Service Personnel below the rank mentioned under item VI</b>	Committee to be constituted by the Vice-Chancellor comprising five members of which at least two experts in the concerned discipline from outside the University. The other members shall be from among the Officers of the University. One of the members shall be nominated as Chairman by the Vice-Chancellor.	Board
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**Note:**

1. In case of the Dean and the Comptroller, the Vice-Chancellor shall submit the recommendations made by each Selection Committee to the Chancellor along with the comments of the Board for making appointments.
2. The quorum for the meeting of the Selection Committee under Item V shall be three, provided there shall be atleast one outside expert in each Selection Committee meeting.
3. A representative of SC/ST, woman and physically handicapped person shall be one of the Selection Committee members whenever the candidate from any of these categories appear for interview. <sup>1</sup>
4. The quorum of the meeting of the Selection Committees under items VI & VII shall be four, provided there shall be atleast one outside expert in each Selection Committee meeting. One of the five members shall be from the category of Scheduled Caste/Scheduled Tribe.
5. The Screening of applications for eligibility, number of candidates to be called for interview for each post, conduct of interview and recommendation of panel of names by the selection committee shall be governed by regulations framed by the University from time to time. <sup>2</sup>
6. Out of the qualified persons recommended by each selection committee under Item III to VII, the Board shall choose the best individual for appointment in all cases of appointments to be made by the Board.
7. For all recruitments to the posts in the University other things being equal, the University employees shall be given preference.
8. No person above the age of 60 years shall be eligible for appointment on contract or reappointment or otherwise to any post in the University under items I to VII.
9. The classification of Scheduled Castes / Scheduled Tribes and other Backward Classes as done by the Government from time to time shall be equally made applicable for purposes of reservation of posts of service personnel in the University.
10. In making appointments to various posts in the University both by direct recruitment and by promotion, the reservation of posts to the members belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes, shall be made as determined by the State Government from time to time in this regard.

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1. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

2. Amended vide Notification No.R/B/51/1996 dated 13.12.1996.

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## 15. Salaries and Conditions of Service

1. The salary of an Officer not covered under UGC / ICAR shall be fixed by the Statutes. The starting salary shall ordinarily be the minimum of the scale. The salary of an Officer covered under UGC / ICAR is as prescribed by UGC / ICAR and amended from time to time by UGC/ICAR.<sup>1</sup>

Deleted <sup>2</sup>

2. Every Officer shall be entitled to leave, leave salary, allowances and other benefits as per KCSR unless modified by the Statutes.
3. An officer other than the Vice-Chancellor, shall not be entitled to be in the service of the University after he reaches the age of 60 years.

Provided that in respect of Officers attaining the age of 60 years, where the date of such age falls on a day other than the first day of a month, he shall retire on the afternoon of the last day of that month.

## 16. Dean – His term of office, emoluments and duties

- i) The term of the office of the Dean shall be for a period of three years. A person shall be eligible for reappointment as Dean for second or subsequent terms.
- ii) The salary of the Dean shall be in the scale of Rs.16400-450-20900-500-22400 (with initial start at Rs. 17300) plus a special pay of Rs.400/-per month and as revised by UGC/ICAR from time to time.<sup>3</sup>
- iii) The Board shall constitute a Selection Committee comprising of the following members:
  - a) A technical authority who has had experience of working in scientific, educational or administrative capacity in an Agricultural University in India or abroad;
  - b) Two scientists or educationists with similar experience.

The Dean shall:

- a) be responsible to the Vice-Chancellor for the administration of the academic affairs of the University;
- b) perform the function of co-ordinating and supervising the academic activities of the constituent colleges which are under the control of the Directors of Instruction;
- c) perform all duties of the Vice-Chancellor in his temporary absence, except as otherwise provided by the Board and / or the Vice-Chancellor.
- d) exercise overall responsibility for the visual aid activities of the University such as films, charts, photography, mimeography, offset printing as well as the maintenance and distribution of University publications with the assistance of a Publications Officer or a person of similar nature as the need may develop;
- e) be incharge of the timely preparation and publication of the University catalogue and Time-Table, assisted by the Registrar and Directors of Instruction;
- f) assume such other duties and powers as the Vice-Chancellor may assign to him.

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1. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

2. Deleted vide Notification No.R/B/75/2000 dated 13.1.2000.

3. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

## 17. Comptroller – His duties and Salary

- i) The Comptroller shall in addition to discharging the duties set out in Section 15.<sup>1</sup>
  - a) the Comptroller shall be responsible for the management of all the funds of the University including the general fund, foundation fund and other funds in accordance with the Statutes, Regulations and provisions of the Act, subject to the overall direction of the Vice-Chancellor and the Board provided;<sup>2</sup>
    - (i) All expenditure upto Rs. 2,00,000 on a single item shall have received the sanction or approval of the Comptroller or any other officer or teacher concerned duly authorized by the Board.<sup>3</sup>
    - (ii) All expenditure exceeding Rs. 2,00,000 but not exceeding Rs. 10,00,000 (Ten lakhs) on a single item shall have received the approval of the Vice-Chancellor.<sup>4</sup>
    - (iii) All expenditure exceeding Rs.10,00,000 (Ten lakhs) on a single item shall have received approval of the Board.<sup>5</sup>
    - (iv) All purchases exceeding Rs.1,000 shall be made only on the basis of quotations or tenders.
    - (v) That no expenditure shall be incurred except in accordance with the financial estimates as approved by the Board, under Section 37 of the Act and as delegated under Section 76 of the Act.
  - b) collect income and fees, disburse payment, and be responsible for the day to day financial transactions of the University and for the proper accounting there-of and all incidental matters including correspondence relating thereto;
  - c) sign all contracts made on behalf of the University;
  - d) he shall exercise such powers and perform duties as may be assigned by the Vice-Chancellor;
  - e) assist the Vice-Chancellor in preparing the financial estimates as prescribed under Section 37(1) of the Act and the annual accounts and balance sheets as prescribed under Section 38(1) of the Act;
  - f) be responsible to maintain accounts to the satisfaction of the auditors;
- (ii) A receipt from the Comptroller or from the person (s) duly authorized in writing in this behalf by the Board for any money payable to the University shall be valid discharge for the same.
- (iii) Salary of the Comptroller shall be in the scale of pay of Professor plus an allowance of Rs. 200 per month.<sup>6</sup>
- (iv) The term of the Officer of the Comptroller shall be three years.  
The Comptroller may be employed either on deputation or by direct recruitment.<sup>7</sup>  
A person shall be eligible for reappointment for second or subsequent terms.

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1 & 2 Amended vide Notification No.R/AS/90 dated 1.8.1990.

3,4 & 5 Amended vide Notification No.R/B/56/1997 dated 12.8.1999.

6 & 7 Amended vide Notification No.R/B/AS/1990 dated 1.8.1990.

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**18. Registrar – His duties and salary**

- i) The Registrar shall in addition to discharging the duties set out in Section 16:
  - a) administer the Statutes and Regulations of the University with respect to the admission of students and their continuance as such;
  - b) prepare time schedules for academic courses as recommended by the Faculties plan and direct the registration of students for various courses and record transfers and drop-outs as recommended by the Faculties.
  - c) maintain records of each student of the University including academic accomplishments, conduct as a student, etc;
  - d) maintain records of non-student attendance in University programmes as designated by the Director of Extension;
  - e) maintain the records of all graduates of the University.
  - f) be responsible to the Vice-Chancellor in the exercise of the powers and discharge of duties under the Act and Statutes.
- ii) The salary of the Registrar shall be in the scale of Rs.16000-450-20900-500-22400 plus a special pay of Rs.300/- per month and as revised by the UGC/ICAR from time to time.<sup>1</sup>
- iii) The term of office of the Registrar shall be for a period of three years. He may be employed either on deputation or by direct recruitment. A person shall be eligible for a second or subsequent terms.<sup>2</sup>

He shall assist the Vice-Chancellor in recruitment, selection of all personnel in the University.
- iv) He shall perform such other duties and functions as may be assigned by the Vice-Chancellor.

**19. Librarian – His duties and salary**

- (i) The Librarian shall:
  - a) exercise overall control of the Libraries of the University and organize their services in a manner most beneficial to the needs of the teaching, research and extension programmes of the University;
  - b) prepare annual budgets for the development and operation of the libraries of the University;
  - c) do such other things in connection with the libraries and improvement thereof as may be required by the Vice-Chancellor to whom the Librarian shall be responsible;
- (ii) The salary of the Librarian shall be in the scale of Rs. 16400-450-20900-500-22400 plus a special pay of Rs.300/- per month and as revised by UGC/ICAR from time to time.<sup>3</sup>

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1. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

2. Amended vide Notification No.R/B/AS/1990 dated 01.8.1990.

3. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

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- (iii) The term of office of the Librarian shall be for three years. He may be employed either on deputation or by direct recruitment. A persons shall be eligible for re-appointment for second term or subsequent terms. <sup>1</sup>
- (iv) He shall perform such other duties and functions as may be assigned by the Vice-Chancellor.

**20. Director of Instruction – duties and salary**

- (i) There shall be a Director of Instruction for each College.
- (ii) He shall be responsible for undergraduate programme of the concerned degree.
- (iii) He shall be the Chairman of the Board of Studies of that Faculty in rotation.
- (iv) He shall be responsible to the Vice-Chancellor for faithful observance of the Statutes and other regulations relating to the Faculty and for the organization and conduct of these function. He shall work in close liaison with other Directors and Officers and would generally work through the Heads of Divisions of the Faculty.
- (v) He shall perform such other duties and functions as may be necessary for the proper functioning the work of their respective Faculties as assigned by the Dean and the Vice-Chancellor. <sup>2</sup>
- (vi) The salary of the Directors of Instruction shall be in the scale of Rs.16400-450-20900-500-22400 (with initial start at Rs.17300) plus a special pay of Rs.300/- per month and as revised by UGC/ICAR from time to time. <sup>3</sup>
- (vii) His appointment shall be for a period of three years. He is eligible for re-appointment for the second and subsequent terms.
- (viii) He shall perform such other duties as assigned by the Vice-Chancellor and Dean.

**21. Director of Instruction(PGS) – duties and salary**

- (i) He shall be responsible for all post-graduate programmes in the University through the Heads of Divisions.
- (ii) To supervise maintenance of records pertaining to post-graduate courses, instructions and students.
- (iii) To effect general co-ordination of post-graduate thesis, research programmes with the on-going research programmes of the University.
- (iv) He shall perform such other duties and functions as may be assigned by the Vice-Chancellor and Dean.
- (v) The salary of the Director of Instruction(PGS) shall be in the scale of Rs. 16400-450-20900-500-22400 (with initial start at Rs.17300) plus a special pay of Rs.300/- per month and as revised by UGC/ICAR from time to time. <sup>4</sup>
- (vi) His term of office shall be for a period of three years and he shall be eligible for re-appointment for second and subsequent terms.

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1 & 2. Amended vide Notification No.R/AS/90 dated 01.08.1990.

3 & 4. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

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**22. Director of Research – His duties and salary**

- (i) He shall co-ordinate the planning and conduct of research by the University through the Heads of Divisions and Directors of the Instruction.
- (ii) Prepare annual budget estimates for such research as may be required by the University.
- (iii) Require and supervise the publication of research results.
- (iv) Be responsible to promote the team approach to research problems and foster project –wise rather than discipline-wise research and for this purpose he shall avail himself of the guidance of Research Council with respect to evaluation of current projects, continuation or termination of projects and identification of new problems for research.
- (v) Be responsible to the Vice-Chancellor in exercise of the powers and discharge of duties under the Act and Statutes.
- (vi) He shall perform such other duties and functions as may be assigned by the Vice-Chancellor.
- (vii) The salary of the Director of Research shall be in the scale of Rs.16400-450-20900-500-22400 (with initial start at Rs. 17300) plus a special pay of Rs.300/- per month and as revised by UGC/ICAR from time to time.<sup>1</sup>
- (viii) His term of office shall be for a period of three years and he shall be eligible for re-appointment for second and subsequent terms.

**23. Director of Extension – His duties and salary**

- (i) Prepare yearly plan and budget needs for the education in connection with extension schemes of agricultural sciences.
- (ii) Supervise off-campus extension programmes of the University.
- (iii) He shall co-ordinate the planning and conduct of extension activities by the University through the Heads of Divisions and Directors.
- (iv) Direct the development of information materials such as publications, films etc., for use in all phases of extension work.
- (v) Be responsible to co-ordinate all agricultural extension education work in the jurisdiction of the University with the guidance of the Extension Education Council. To this end, it shall be the responsibility of every member of the teaching and research staff engaged in any form of extension work to keep the Director of Extension informed as to all such activities involving conference or correspondences.

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1. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

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- (vi) Be responsible to the Vice-Chancellor in the exercise of powers and discharge of duties under the Act.
  - (vii) He shall perform such other duties and functions as may be assigned by the Vice-Chancellor.
  - (viii) The salary of the Director of Extension shall be in the scale of Rs.16400-450-20900-500-22400 (with initial start at Rs. 17300) plus a special pay of Rs.300/- per month and as revised by UGC/ICAR from time to time.<sup>1</sup>
  - (ix) His term of office shall be for a period of three years and he is eligible for re-appointment for a second and subsequent terms.

#### **24. Heads Divisions – Their duties and salary**

- (i) Head of the Division means a senior Professor nominated by Board on the recommendation of the Vice-Chancellor.<sup>2</sup>
- (ii) He shall be responsible to administer (except in case of HOD located outside the main campus) and co-ordinate teaching, research and extension activities of the Division.
- (iii) Hold meetings of the staff of the Division for discussing matters relating to teaching, research and extension activities.
- (iv) Prepare and submit reports of progress as required by the Directors.
- (v) Act as advisers to students majoring in the Division.
- (vi) The salary of Heads of Divisions shall be in the scale of Professor plus an allowance of Rs.200 per month and as revised by UGC/ICAR from time to time.<sup>3</sup>

#### **25. Estate Officer – His duties and salary**

- (i) The Estate Officer shall :
  - (a) Maintain buildings and other physical facilities of the University and provide for protection against theft, fire and other dangers;
  - (b) Supervise the supply of electricity, water, telephone and other services and the operation and maintenance of the University vehicles;
  - (c) Direct operations providing for cleanliness, sanitary and aesthetic conditions of the University facilities;
  - (d) Provide for the installation, use and maintenance of the University equipment in co-operation with other officers and supervise the allotment and use of rooms, houses, buildings and grounds as requested by the appropriate officers;

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1. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

2. Amended vide Notification No.R/AS/90 dated 01.8.1990.

3. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

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- (e) Direct the plans for constructions and / or alteration of University buildings and grounds as ordered by the Board;
- (f) Perform the above duties and such other duties as may be assigned in connection with his responsibility by the Vice-Chancellor for the proper functioning of the physical facilities of the University.
- (ii) Subject to the assignment of responsibilities by the Vice-Chancellor, the Estate Officer shall in collaboration with the Director of Student Welfare, be responsible for the assignment of hostel rooms, maintenance and operation of cafeteria, canteen, stores, gymnasium and other recreational facilities including club houses, auditorium and similar service agencies.
- (iii) The Estate Officer shall have the responsibility of maintaining the University Stores, inventory of all University property, purchasing through tenders – furniture and supplies as may be required by the various departments and for repairs of all existing University property.
- (iv) The salary of Estate Officer shall be in the scale of Professor plus an allowance of Rs.200 per month.<sup>1</sup>
- (v) His term of office shall be for a period of three years and he shall be eligible for re-appointment for a second and subsequent terms.
- (vi) The Estate Officer may be employed either on deputation or by direct recruitment.<sup>2</sup>

**26. Director of Student Welfare – His duties and salary**

- (i) The Director of Student Welfare shall;
  - (a) Plan and direct, in collaboration with other University Officers, all non-curricular activities of students including clubs, recreation centers, co-operatives etc., as may from time to time be approved by the University for the welfare of the students;
  - (b) Co-operate with the staff in-charge of the physical education programme, National Cadet Corps activities and related activities of students as required by the University.
  - (c) Deal, in consultation with the Director with the Director of Instruction concerned with student misconducts, excessive absenteeism and other student irregularities from the point of view of maintenance of discipline etc.,
  - (d) Supervise health programmes and medical facilities for students, according to the regulations to be drawn for the purpose by the Academic Council.<sup>3</sup>
  - (e) Be responsible to the Vice-Chancellor in the exercise of the powers and discharge of duties under the Act.

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1, 2 & 3. Amended vide Notification No.R/AS/90 dated 01.8.1990.

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- (ii) Perform such other duties or functions as may be assigned by the Vice-Chancellor.
  - (iii) The salary of the Director of Student Welfare shall be in the scale of Rs.16400-450-20900-500-22400 (with initial start at Rs. 17300) plus a special pay of Rs.300/- per month and as revised by UGC/ICAR from time to time.<sup>1</sup>
  - (iv) His term of office shall be for a period of three years and he shall be eligible for re-appointment for second and subsequent terms.

**27. Administrative Officer – His duties and salary**

- (i) The Administrative Officer shall
  - (a) serve as administrative assistant to the Vice-Chancellor;
  - (b) make arrangements for reception of visitors, arrange their appointments and minister to their official and personal needs.
  - (c) organize receptions and entertainments of an appropriate nature and other occasions consistent with the rank and status of the visitor, with expenses to be met from the contingent fund and expenditure paid by the Comptroller upon authorization by the Vice-Chancellor as provided for in the Regulations.
- (ii) He shall assist the Vice-Chancellor in granting leave to the officers and teachers of the University.
- (iii) He shall perform such other duties and functions as may be assigned by the Vice-Chancellor.
- (iv) The salary of the Administrative Officer shall in the scale of Professor plus an allowance of Rs.200 per month.<sup>2</sup>

**28. Extra Remuneration to Officers**

The Board shall decide on the additional work and remuneration of Officers provided that such additional activity is not deemed by the Board to be detrimental to the best interest of University.

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1. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

2. Amended vide Notification No.R/AS/90 dated 01.8.1990.

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## CHAPTER IV

### TEACHERS AND SERVICE PERSONNEL

#### 29. Teachers, grades, qualifications, selection, duties, salary

- (i) A teacher (including those in research and extension) shall be appointed by the Board in the prescribed manner in any of the following grades.<sup>1</sup>
  - (a) Professor
  - (b) Associate Professor
  - (c) Assistant Professor
  - (d) (\*\*\*\*).<sup>2</sup>

In making appointments to the posts of teachers, reservation of posts to the persons belonging to Scheduled Caste, Scheduled Tribe and Other Backward Classes shall be made to same extent as determined by the State Government in this regard from time to time.

Note: The classification of Scheduled Caste, Scheduled Tribe and Other Backward Classes as done by the State Government from time to time shall be equally made applicable for the purpose of reservation of posts of teachers in the University. The mechanics and operational procedure to be followed in implementing this reservation shall be as determined by the Board.

- (ii) Recruitment to teachers in a particular grade and in an particular discipline shall be made against the total number of posts available, pooling together the University sanctioned posts and posts sanctioned under different schemes operated in the University with the assistance of outside agencies. If and when any posts under the scheme in the particular cadre get abolished, retrenchment or reversion of personnel shall be done on the basis of 'last income first served' keeping the date of joining the post in the cadre as the criteria.
- (iii) The qualification of teachers, scientists and extension specialists shall be as prescribed by the UGC/ICAR and amended from time to time by UGC/ICAR.<sup>3</sup>
- (iv) The Selection committee shall be appointed by the Vice-Chancellor as indicated in Statute 14.
- (v) The quorum for the meeting of the Selection Committee shall be as prescribed by UGC/ICAR.<sup>4</sup>

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1. Amended vide Notification No.R/AS/90 dated 01.8.1990.

2. Deleted vide Notification No.R/B/75/2000 dated 13.1.2000.

3. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

4. Amended vide Notification No.R/B/75/2000 dated 13.1.2000.

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- (vi) The Selection Committee shall proceed in accordance with Note 1 to 10 below Statute 14.<sup>1</sup>
- (vii) Notwithstanding the above provisions, the Vice-Chancellor is empowered to appoint temporarily for a period not exceeding one year, only once persons recommended by a local selection committee constituted by him to any of posts not above the rank of Assistant Professor in the University against study leave vacancies or against regular vacancies pending permanent arrangements, to recruit, and appoint persons in the said post as per the procedure laid down in Statute 29(i) to (iv) and the report the matter to the next Board Meeting.<sup>2</sup>

However, in the case of appointment of persons of rank of Associate Professors and above, the Board of Regents shall make such emergency appointments for a period not exceeding one year, only once, on the recommendation of the Local Selection Committee constituted by the Vice-Chancellor, pending permanent arrangements to recruit and appoint as per the procedure laid down in Statute 29(i) to (iv) .<sup>3</sup>

- (viii) Notwithstanding the above provisions, on recommendations of the Vice-Chancellor, the Board is empowered, in the best interest of the University to:
- (a) appoint a person on contract basis for a total period of three years, not exceeding one year, at a time, against a post of Professor or Associate Professor or Assistant Professor on such terms and conditions as the Board may decide for reasons to be recorded in writing.
- (b) appoint a visiting Professor on temporary basis for a period of one year on a salary and such service conditions the Board may determine.
- (ix) Notwithstanding the above provisions, teachers in the cadre of Assistant Professors shall also be appointed to the cadre of Associate Professors through promotions as indicated below:

- (a) Teachers in the cadre of Assistant Professors doing teaching, research and extension work with Ph.D and 12 years of experience or without Ph.D with 15 years of experience may be considered eligible for promotion to the cadre of Associate Professor, provided their work in teaching/research/extension and the confidential reports are satisfactory as evaluated by a Screening Committee constituted by the Vice-Chancellor consisting of three experts in the concerned subjects drawn from outside the University.

Note: Experience includes and covers the service rendered by the Assistant Professor as Instructor / Research Assistant / Extension Guide in the University or as Demonstrators / Tutors in degree colleges / PG department and service rendered in equivalent posts in the Departments of Agriculture, Horticulture, Forestry, Animal Husbandry, Sericulture, Marketing & Co-operation, Fisheries for reckoning the total service while determining the eligibility for promotion as Associate Professor.<sup>4</sup>

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1. Amended vide Notification No.R/AS/90 dated 01.8.1990.

2. Amended vide Notification No.R/GN/96 dated 11.4.1996.

3. Amended vide Notification No.R/GN/96 dated 11.4.1996.

4. Amended vide Notification No.R/AS/90 dated 01.8.1990.

- (b) No additional extra staff can be provided in the category of posts from which a person has received time bound promotion to the next higher post, consequent on the implementation of this scheme. The work load should therefore be adjusted suitably without seeking additional posts.
- (c) A person whose name is not recommended for promotion by the Screening Committee once, may request for reconsideration of his case for promotion again after one year.

The above provisions of 29(ix) under (a), (b), (c) (deleted).<sup>1</sup>

- (d) (i) Teachers in the cadre of Instructors, doing teaching, research and extension work with 5 years of continuous service in the University of which 3 years shall be after Master's Degree and possessing requisite qualifications for the post of Assistant Professor may be considered eligible for promotion to the cadre of Assistant Professor provided the work in Teaching / Research / Extension and the confidential reports are satisfactory and evaluated by a Screening Committee constituted by the Vice-Chancellor consisting of three experts in the concerned subjects drawn from outside the University.
- (ii) The Time Bound Promotion Scheme shall be restricted only to the present incumbents of Instructors, Research Assistants and Extension Guides.
- (iii) No posts of Instructors, Research Assistants and Extension Guides shall be created in future and all existing vacant posts shall be abolished.
- (iv) The existing incumbents in the posts of Instructors, Research Assistants and Extension Guides may be permitted to obtain UGC qualification prescribed for the post of Assistant Professor(Lecturer).
- (v) No additional extra staff be provided in the category of posts from which a person has received promotion to next higher post consequent on the implementation of this scheme. The work load should therefore be adjusted suitably without seeking additional posts.
- (vi) A person who is not recommended for promotion by the Screening Committee once, may request for reconsideration of his case for promotion again after one year.
- (vii) As and when Instructors, Research Assistants and Extension Guides are promoted as Assistant Professors under the said scheme the posts of Research Assistant, Instructors and Extension Guides shall be abolished. Similarly the posts of Assistant Professors held by these incumbents in Time Bound Advancement under this scheme shall stand abolished as and when these incumbents vacate the posts due to promotion, retirement or otherwise.
- (viii) Persons promoted as Assistant Professor (Lecturer) shall not be eligible for further Career Advancement in the Universities under UGC scheme unless they acquire UGC qualification.

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1. Deleted vide Notification No.R/Rectt/B-48/99 dated 02.11.1999.

**Career Advancement Scheme – 1986.** <sup>1</sup>

29(ix) (A) Notwithstanding the above provisions, teachers in the cadre of Assistant Professors shall be placed in the cadre of Assistant Professor(Senior Scale) in the pay scale of Rs.3000-5000, if he / she has

- (a) completed 5 years of service after regular appointment as Assistant Professor possessing Ph.D degree at the time of such regular appointment as Assistant Professor.

OR

Completed 7 years of service after regular appointment as Assistant Professor possessing M.Phil. degree at the time of such regular appointment as Assistant Professor.

OR

completed 8 years of service after regular appointment as Assistant Professor without Ph.D or M.Phil. degree at the time of such regular appointment as Assistant Professor.

- (b) Participated in two refresher courses / summer institutes each of approximately four weeks duration or engaged in other appropriate continuing education of comparable quality as may be specified by UGC, and  
(c) Consistently satisfactory performance appraisal report.

Explanation: A regular and systematic performance of appraisal shall be made based on the existing screening mechanism or selection procedure for placement in the senior scale.

(B) Notwithstanding the above provisions, teachers in the cadre of Assistant Professor (Senior Scale) will be eligible for promotion to the post of Assistant Professor (Selection Grade) in the pay scale of Rs.3700-5700 if he/she has:

- (a) completed 8 years of service in the senior scale, provided that the equivalent of 8 years will relaxed if the total service of the Lecturer is not less than 16 years;  
(b) obtained a Ph.D degree or on equivalent published work.  
(c) made some mark in the areas of scholarship and research as evidenced by self assessment, report of referees, quality of publications, contribution to educational renovations, design of new course and curricular, etc.  
(d) participated in two refresher courses / summer institutes each of approximately 4 weeks duration or engaged in other appropriate continuing education programmes of comparable quality as may be specified by UGC, after placement in the senior scale; and  
(e) consistently good performance appraisal reports

(C) Promotion to the post of Associate Professor will be through the process of selection by a selection committee to be set up under Statutes of the University concerned.

The above provisions of 29(ix) under (A), (B), (C) (\*\*\*\*) <sup>2</sup>

(d) Retained and Renumbered as 29(ix)(D).<sup>3</sup>

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1. Incorporated vide Notification No.R/Rectt/B-48/99 dated 02.11.1999.

2. Deleted vide Notification No.R/ B-75/2000 dated 13.01.2000.

3. Renumbered vide Notification No.R/Rectt/B-48/99 dated 02.11.1999.

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- 29(ix) (A)<sup>1</sup> The promotion of the teachers in the University shall be governed by the Career Advancement Scheme as prescribed by the UGC/ICAR and amended from time to time by the UGC/ICAR.
- (B)<sup>2</sup> (i) Teachers in the cadre of Instructors, doing teaching, research and extension work with 5 years of continuous service in the University of which 3 years shall be after master's degree and possessing requisite qualifications for the post of Assistant Professor may be considered eligible for promotion to the cadre of Assistant Professor provided the work in teaching/research / extension and the confidential reports are satisfactory and evaluated by a Screening Committee constituted by the Vice-Chancellor consisting of three experts in the concerned subjects drawn from outside the University.
- (ii) The Time Bound Promotion scheme shall be restricted only to the present incumbents of Instructors, Research Assistants and Extension Guides.
- (iii) No posts of Instructors, Research Assistants and Extension Guides shall be created in future and also existing vacant posts shall be abolished.
- (iv) The existing incumbents in the posts of Instructors, Research Assistants and Extension Guides may be permitted to obtain UGC qualification prescribed for the post of Assistant Professor(Lecture).
- (v) No additional extra staff be provided in the category of posts from which a person has received promotion to the next higher post consequent on the implementation of these scheme. The work load should therefore be adjusted suitably without seeking additional posts.
- (vi) A person who is not recommended for promotion by the Screening Committee once, may request for reconsideration of his case for promotion again after one year.
- (vii) As and when the Instructors, Research Assistants and Extension Guides are promoted as Assistant Professors under the said scheme the posts of Research Assistant. Instructors and Extension Guides shall be abolished. Similarly the posts of Assistant Professors held by these incumbents in Time Bound Advancement under this scheme shall stand abolished as and when these incumbents vacate the posts due to promotion, retirement or otherwise.
- (viii) Persons promoted as Assistant Professor(Lecture) shall not be entitled for further Career Advancement in the Universities under UGC Scheme unless they aquire UGC qualification.
- (ix) The pay scales and incentives provided to the teachers in the University shall be as prescribed by the UGC/ICAR and as revised from time to time by UGC/ ICAR.
- As and when the State Government revise the pay scales of its employees of equivalent cadre the same be adopted in the case of Instructors/Research Assistants / Extension Guides in the University.
- (x) Duties and responsibilities of teachers (including research and extension) shall be as follows:

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1. Amended vide Notification No.R/ B-71/2000 dated 13.01.2001.

2. 'D' renumbered as 'B' vide Notification No.R/B-71/2000 dated 13.01.2001.

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- (a) Conduct teaching or / and research or / and extension work of the highest possible order in his field of specialization.
- (b) Serve the University in any capacity for which he is found suitable in his particular grade and according to assignments made by the Vice-Chancellor to effect a close co-ordination and integration of teaching, research and extension functions.
- (c) Undertake responsibilities concerning student welfare activities, including hostel management affairs, as per assignments made by the Vice-Chancellor or recommendations of the Director of Instruction.

(xi) (a) (b) (c) (\*\*\*)<sup>1</sup>

The pay scales and incentives provided to the teachers in the University shall be as prescribed by the UGC/ICAR and as revised from time to time by UGC/ICAR.<sup>2</sup>

- (d) Instructor – Rs. 1720-40-1800-50-2200-75-2900-90-3170  
(State Government revised scale)

As and when the State Government revise the pay scales of its employees of equivalent cadre the same may be adopted in the case of Instructors / Research Assistants/ Extension Guides in the University.

(xii) (\*\*\*)<sup>3</sup>

Ordinarily, teachers shall be started on the minimum of the grade. But the appointing authority may when necessary to meet the best interest of the University give a higher salary after recording the reasons therefor.

- (xiii) No teacher shall be entitled to be in the service of the University after he reaches the age of 60 years. Provided that in respect of a teacher attaining the age of 60, where the date of such age falls on the day other than the first day of a month, he shall retire on the afternoon of the last day of that month.

### 30. Fees for External Examinations

In view of the interruptions of the teaching and research programmes of the teachers and Officers of the University as a result of conducting external examinations in other institutions or universities, the University as a general policy, shall discourage the acceptance of external examinations. In exceptional cases, the Vice-Chancellor may grant permission for an Officer and / or teacher to conduct such examination and accept the fees therefor, provided that the time taken for such a purpose shall be charged to the leave for which the teacher or officer is eligible.

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1. Deleted vide Notification No.R/ B-75/2000 dated 13.01.2000.

2. Incorporated vide Notification No.R/B-75/2000 dated 13.01.2000.

3. Deleted vide Notification No.R/Rectt./B-48/99 dated 02.11.1999.

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### 31. Service Personnel – Duties, Salary

- (i) Service Personnel shall be appointed by the Board on direct recruitment basis or on deputation basis or on the basis of promotion based on the recommendations of the Committees constituted for the purpose.<sup>1</sup>

Provided further that Service Personnel upto and including the cadre of Assistant can be appointed by the Vice-Chancellor appointing wife / husband a son or unmarried daughter of an University of Agricultural Sciences employee who dies in harness leaving family in distress and where the family of the deceased employee is in immediate need of assistance on account of his/ her sudden death. The person so appointed shall be absorbed against a regular direct recruitment vacancy, if he or she had earlier been appointed as Supernumerary for which the Vice-Chancellor shall have the power to create a supernumerary position. Procedure and other conditions are to be followed as per the Karnataka Civil Services (Appointment on Compassionate Grounds) Rule. 1996 as amended from time to time.<sup>2</sup>

- (ii) Appointment to such of the categories of posts to be done on promotion and the procedure to be adopted shall be as determined by the Board and published as Regulations.
- (iii) (a) Service Personnel to such of the categories to be appointed on direct recruitment basis shall be appointed by the Board as indicate in Statute 14.<sup>3</sup>
- (b) Qualifications for service personnel to be appointed on direct recruitment basis in different categories shall be as determined by the committee constituted by the Vice-Chancellor, approved by the Board and published as Regulations.<sup>4</sup>
- (c) The Selection Committees for direct recruitment shall be appointed by the Vice-Chancellor and shall be comprised of not less that five members of who in three shall be from among the officers of the University. One of the five members shall be from the category of SC/ST. Four members will constitute the quorum. The Vice-Chancellor shall nominate one of the members as Chairman of the Committee.
- (d) The Selection Committee shall review the applications and after conducting interviews / tests where necessary shall recommend panels of names for the consideration of the Board. The Board after considering these panels recommended by the Selection Committee shall make the appointments against

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1. Amended vide Notification No.R/ AS/90 dated 01.08.1990.

2. Amended vide Notification No.R/B-63/98 dated 11.11.1999.

3,4 & 5 Amended vide Notification No.R/AS/90 dated 01.08.1990.

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the available posts and also keep persons from among the panels in waiting list as per the roster groups for future vacancies and such reserve list shall be valid only for a period of two years from the date of the decision of the Board.<sup>5</sup>

Notwithstanding the above provision, the Vice-Chancellor is empowered to appoint temporarily for a period not exceeding one year persons recommended by Local Selection Committee constituted by him to any of the categories of posts of the cadres carrying pay scales up to and including Rs.750-50-1000-60-1300-75-1525 (new scale Rs.1400-2750) excluding promotional vacancies pending permanent arrangements to recruit and appoint persons in the procedure prescribed.

- (iv) In making appointments to the position of service personnel both by direct recruitment and by promotion the reservation of posts to the members belonging to Scheduled Caste, Scheduled Tribe and Other Backward Classes shall be made to the extent as determined by the State Government from time to time in this regard.

**Note.** The classification of Scheduled Caste, Scheduled Tribe and Other Backward Classes as done by the State Government from time to time shall be equally made applicable for purposes of reservation of posts of service personnel in the University.

- (v) Duties and powers of the service personnel shall be determined by the Board and published as Regulations.
- (vi) The scales of pay of service personnel shall be determined by the Board from time to time and published as Regulations.
- (vii) Ordinarily all service personnel shall be started on the minimum for the grade. But the appointing authority may when necessary, to meet the best interest of the University give a higher starting salary on the recommendations of the Selection Committee.
- (viii) The conditions of the service of all the service personnel in different categories shall be determined by the Board and published as Regulations.
- (ix) No member of the service personnel shall be entitled to be in the service of the University after he reaches the age of 60 years.

Provided that in respect of a service personnel attaining the age of 60 years, where the date of superannuation falls on a day other than the first day of the month he shall retire on the afternoon of the last day of that month.

#### **CHAPTER IV A**

#### **ASSESSMENT OF SUITABILITY AND COMPULSORY RETIREMENT OF EMPLOYEES OF THE UNIVERSITY**

**32.A** (i) Notwithstanding anything contained in any of the Statutes elsewhere every officer of the University other than the Chancellor, Pro-Chancellor and Vice-Chancellor, every teacher and every other employee of the University shall be every year subject to assessment of his suitability after completing 50 years of age or 25 years of qualifying service by the committee constituted by the Vice-Chancellor from time to time.

(ii) The Committee constituted by the Vice-Chancellor for assessment of the suitability of an employee of the University as stated in Clause (i) above shall consist of the Vice-Chancellor as Chairman and not less than two other members out of which one shall be the Secretary to Government of Karnataka who is also a member of the Board of Regents of the University and other being an outside expert who is not connected with the University.

**32.B** Notwithstanding anything contained in any of the Statutes elsewhere, the University may by an order retire any employee of the University except the Vice-Chancellor of the University, after he completes 25 years of qualifying service, or on his attaining 50 years of age, if such retirement considered necessary in the public interest, provided that such an employee is given 3 month's notice on that behalf before the date he is required to retire or 3 months salary is lieu of such notice.

Note (1) This retirement as provided in this Statute shall be ordered by the Board of Regents of the University.

(2) "Salary" for the purpose of this Statute will include special pay, dearness allowance, house rent allowance, city compensatory allowance, uniform allowance, deputation allowance and any other allowance except conveyance and fixed traveling allowance.

**32.C** In respect of the transferred employees from State Government and who have not been appointed to the University posts, Rule 285 in the KCSRs will mutatis mutandis be made applicable to them.

## **CHAPTER V**

### **PROVIDENT FUND, GRATUITY AND FAMILY BENEFIT FUND**

#### **33. Definitions**

In this chapter, unless the context otherwise requires.

- (a) "Salary" means monthly salary and includes basic pay plus that part of Dearness Allowance treated as additional basic pay as notified by separate orders of the University from time to time, but does not include any other allowances.
- (b) "Servant" means a whole time officer, teacher, or service personnel of the University excluding persons or casual labourers drawing salary or wages less than Rs.300 each per month, but including other persons authorised to receive, keep, carry or spend on behalf of the University and also those whose services have been placed at the disposal of the University by the Government.
- (c) "Subscriber" means a servant on whose behalf a deposit is made under Statutes.
- (d) "Savings Bank" means savings bank account of the University of Agricultural Sciences opened at the State Bank of India for purposes of initially crediting the monthly Provident Fund subscriptions deducted from the employees salary and contribution or the University share.
- (e) "Interest" means the interest which is paid at such percentage as may be determined by the Board from time to time and credited to the account of the subscriber. The total amount of interest payable shall be rounded to the nearest Rupee (50 paise and above counting as the next higher rupee).
- (f) "Dependant" means any of the following relations of a deceased subscriber to a Provident Fund, namely a wife, husband, parent, child brother, unmarried sister, deceased son's widow and child and where no parent of the subscriber is alive, a paternal grand-parent.

#### **34. Subscriptions to Provident Fund: By Subscriber and University**

- (1) A servant of the University other than those transferred under Section 7(5) of the Act or deputed by government with deputation allowance shall subscribe to the Provident Fund at the rate of 10 per cent of his salary for which an account shall be opened at the Savings Bank provided that an employee of the University transferred from Government under Section 7(5) of the Act shall be eligible for the benefits of the Contributory Provident Fund if he chooses to come under the scheme after superannuation when his service no longer count for pension from Government under Section 32(2) of the Act. He may raise his subscription to the Provident Fund upto 20 per cent of his salary either permanently or for a specified period of not less than six months. Subscriptions by a servant when on leave on less than

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full pay shall be based on full pay. A deduction shall be made by the University upon every salary bill presented. In the calculations of this deduction fraction of a rupee shall be disregarded.

- (2) The University shall make a contribution at the rate of ten per cent of salary in the case of every subscriber.
- (3)(a) (i) The amount deducted in accordance with clause (1) together with contribution by the University shall be deposited in the Savings Bank. The deposit in respect of the monthly contributions shall, so far as possible be made into the bank within four days of the receipt of the money in order that interest may accrue. For the purpose of this Rule, the date of credit shall be deemed to be the first day of the Month in which it is credited. The Comptroller, University of Agricultural Sciences, shall maintain an individual account for each subscriber to the Provident Fund.
- (ii) Advance may be given to the University Employees who voluntarily apply for such loans out of the University Provident Fund. Interest at 1.5% above the Bank's maximum rate of interest on University Provident Fund Investment per annum shall be payable on these loans given for specific purposes of purchase of Site / House Building Purchase and House Repairs / Purchase of conveyance including Motor Cycles. The Rules relating to the grant of these advances as prescribed in Karnataka Financial Code shall also apply to these Loans.<sup>1</sup>

The interest payable on such loans obtained from the University Provident Fund shall be computed on monthly basis and shall be payable along with the monthly installment of recovery towards the principal.

- (b) Any cash balance of the above fund in excess of Rs.2.00 lakhs shall be invested in fixed deposit of the scheduled banks, Government securities, National Savings Certificate as approved by the Vice-Chancellor from time to time.
- (c) The interest received by the University on the sums so invested shall be added to the amounts standing to the credit of the fund.
- (d) Interest at such per cent per annum as determined by the Board will be credited yearly on the 31<sup>st</sup> of March on the amount of subscriptions and on the amount of the University contributions standing to the credit of a subscriber subject to the right of the Board to revise the rate of interest from time to time. However, interest on the employees subscriptions as well as University contributions may be credited to the individual account after the 31<sup>st</sup> day of March in the event of a claim arising for payment on account of subscriber ceasing to be in the service of the University.
- (e) Interest at the rate specified in (d) above, will be calculated on product basis on monthly balance in respect of subscriptions and refunds of withdrawals.
- (f) All interest earned on investments in a year over and above that which is payable to

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1. Amended vide Notification No.R/B-52/96 dated 23.12.1998.

the subscribers for the year, shall, together with the interest on contributions forfeited, if any, under Rule 36 and discounts on investments if any and other miscellaneous receipts be credited to “ Interest Equalization Fund” under the Provident Fund Account. The Interest Equalization Fund shall be utilized towards payment of premiums towards Group Insurance Scheme or any other scheme that might be approved by the Board for the general benefit of the subscribers to the Provident Fund.

- (g) If in a particular year the interest earned on investment is less than the amount payable to the subscribers, the difference shall be debited to the Head ‘Interest Equalization Fund’ under Provident Fund Account.
- (h) In case the difference referred to in Sub-clause (g) above is not covered by the balance under this Head, the Board shall revise the rate of interest.

### **35. Payments of premia on Life Insurance out of Provident Fund**

The Comptroller may under such conditions as may be laid down by him with the approval of the Vice-Chancellor, permit the payment of premia on life insurance policy or policies on the life of the subscriber out of his personal subscription to the Provident Fund account. The amount to be deposited in the Post Office in the Provident Fund account of subscriber shall be reduced to the extent of such premia.

### **36. Withdrawals from Provident Fund**

- (1) Withdrawals from the Provident Fund shall be permitted when a subscriber’s service in the University comes to an end by his retirement, resignation, death or otherwise.  
Provided that
    - (a) an employee whose service with the University has been terminated on the ground of gross misconduct, he shall not be entitled to receive the amount of the contribution made by the University on his behalf and the interest thereon.
    - (b) an employee shall not be entitled to receive the amount contributed by the University on his behalf and the interest thereon, if he quits the service of the University in less than 12 months from the date he has been allowed to subscribe to the Provident Fund.
  - (2) Any contribution and interest thereon retained under this Statute shall belong to the University and shall be credited to the University Account.
  - (3) Partial final withdrawals from the Provident Fund balance at the credit of the subscribers may also be permitted for the following purpose on the following terms and conditions.
    - (a) For building acquisition, reconstructions or redemption of one’s house:
    - (b) For the purchase of a house site:
    - (c) For meeting the cost of technical education, either for self or to the dependant of the subscriber.
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- (d) For meeting expenditure on marriage purpose, for the marriage of subscriber's daughter or son and also for marriage of his sister who is actually depending on him.

The withdrawals towards the above purposes will be admissible to the employees at any time not earlier than ten years before attaining the age of retirement or when they have completed a fifteen years of total service (including broken period of service, if any) whichever is earlier.

The amount of withdrawals admissible under this rule is 50 percent of the amount of subscription and interest thereon standing to the credit of subscriber. The sanctioning authority should satisfy and ensure the correctness of the purpose for which it has been applied and whether it has been properly utilized.

### **37. Provident Fund Loans to Subscribers: Conditions of Loan Repayment**

- (1) A subscriber may borrow from his provident fund under the following conditions:
- (a) In case of severe illness of the subscriber or a family member, purchase of land for his house, erection and / or repair to his house, to pay obligatory expenses on a scale appropriate to the applicants status in connection with marriage, funeral or ceremonies which by his religion it is incumbent on him to perform, to pay for medical, engineering and other technical or specialized courses in India beyond the high school stage of the applicant or any person actually dependant on him provided that the course of study is not less than three years.
- (b) The amount borrowed shall not exceed six months salary of the subscriber or 80 per cent of the amount of subscription and interest thereon standing to the credit of the subscriber whichever is less. The amount borrowed shall be evenly divisible by 40.
- (2) The amount borrowed under clause (1) (a) above shall be repaid to the Provident fund in 24 equal monthly instalments, provided that the subscriber may repay two or more instalments at the same time. The repayments shall start with the first full month's salary after the loan was made. Repayments shall be made by compulsory deductions from salary and shall be in addition to the regular subscription payments.
- (3) The interest payable by the subscriber on loan from the Provident Fund shall be at such rates as may be determined by the Board.

### **38. General Provident Fund**

The individual Government Provident Fund Accounts shall be maintained in the University of Agricultural Sciences, w.e.f. 1<sup>st</sup> July 1977 in respect of Government Provident Fund Accounts transferred to the University of Agricultural Sciences by the Accountant General. All permanent University employees may also voluntarily subscribe to this fund on request in writing.

Regarding the rules to the mode of subscription, calculation of interest, sanction of advance such as temporary, partial final and final withdrawals, the provisions contained in the Karnataka Government Provident Fund Rules 1957 and amendments issued from time to time shall apply. Wherever the words "Govt." and "Accountant General" appear in the relevant rules the words "University" and "Comptroller" will have to be substituted respectively.

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As regards Government Provident Fund accounting and maintenance of bank accounts and investments, the procedure laid down for University Provident Fund in Provident Statute 34(3) (b) may be followed.

### **39. Nomination of Beneficiary, Freedom from Liability**

- (1) A subscriber shall file in the Office of the Comptroller a declaration in a form approved by the Comptroller, showing how he wishes the amount of his accumulation in the fund to be disposed of in the event of his death or becoming insane. If the subscriber has dependant(s) he shall not be permitted to nominate a non-dependant. The subscriber may, from time to time change his nominee(s) by a written notice duly witnessed to the Comptroller. A register of such nominees shall be kept in the University office under the custody of the Comptroller.
- (2) Any sum, standing to the credit of a subscriber to the Fund at the time of his death and payable to a dependant or a nominated beneficiary of the subscriber or to such other person as may be declared by the law, shall be subject to deductions to satisfy debts to the University, but shall not be attached because of any other debts or liability incurred by the dependant or beneficiary before the death of the subscriber.

### **40. Gratuities for Employees in Low Salary Scale**

An employee of the University, whose maximum salary is Rs.300 or less per month and who is not entitled to the benefits of the University Provident Fund, may be granted gratuity on the following scale and subject to the following conditions.

(a) A gratuity for each completed year of approved service with the University shall be paid to an employee when he leaves the service of the University, provided he has been permitted by the Board to retire from the service of the University on account of his incapacity to continue in its service or because his services are no longer required by the University, as follows:

- (i) Tenth to nineteenth years, one month's salary
- (ii) Twentieth and more years, one and half month's salary

(b) Should the employees die while in service of the University the amount due to him shall be paid to his family. The expression 'family' means a person(s) who, in the opinion of the Board, depended on employee at the time of his death. The decision of the Board in this matter shall be final.

- (c) No gratuity shall be paid to an employee (or his dependant)
  1. Who has not served the University for atleast ten years, or
  2. Who leaves the service of the University without the permission or order of the Board.

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#### **40A. UAS Employees Family Benefit Fund**

The fund for the benefit of the UAS Employees called “UAS Employees Family Benefit Fund” be established effective from the date of duly approved by the Board. The terms and conditions for the operation of this fund shall be notified by the Comptroller with the approval of the Vice-Chancellor.

### **CHAPTER VI**

#### **ACADEMIC PROGRAMMES, ADMISSION, PERFORMANCE**

##### **A. ORGANISATION OF TEACHING**

##### **41. Academic Programmes - Definitions**

The terms used herein with respect to academic programmes of the University shall have meanings as follows.

- (a) Academic year – a twelve month period during which a cycle of work is completed.
- (b) Trimester – A fourteen weeks period, there being three such periods in an academic year.
- (c) Curriculum – A series of courses designed to provide learning opportunities to meet the requirements for a degree.
- (d) Course – A series of classes and work experiences extending over a Trimester and being an integral and specific part of a curriculum.
- (e) Course Outline – A short description of the subject matter of a course, carefully correlated with other course outlines to avoid undesirable omission and/or duplication of subject matter in a particular curriculum.
- (f) Course Credit – The measure of quantity of work done in a course. It represents one hour of lecture or recitation work (plus two hours of outside preparation) per week or three hours of laboratory or field work per week through a trimester.
- (g) Hours of Effort – Approximately sixty minutes devoted to class, or 3 hours laboratory or field. Two hours of library and/or home work shall be expected for each hour of class work.
- (h) Course Load – About sixteen Course Credits a student may carry each Trimester. A somewhat typical Course Load might be, for example:

	Hours per week to be spent by the student			Course credits
	Class required	Laboratory or field required	Library or home expected	Hours of effort divided by 3
Agricultural Economics	3	0	6	3
Biochemistry	2	9	4	5
Entomology	2	6	4	4
Field demonstration	0	6	0	2
Farm	1	3	2	2
<b>Total</b>	<b>8</b>	<b>24</b>	<b>16</b>	<b>16</b>

(1) Course Grade – it is a measure of the quality of work done in a course. It is an alphabetical designation of the extent to which a student has met the full requirements of a course.

		Grade Value
Excellent	A (90-100%)	4
Good	B (80-90 %)	3
Average	C (70-80 %)	2
Passing	D (60-70 %)	1
		Grade Value
Incomplete	E	-
Short of attendance	EE	0
Failure	F (Below 60%)	0

(2) Credit Grade Average – Course Credit multiplied by Grade Value for each course completed during a trimester. The average is the sum of the products divided by the total number of course credits.

Course	Credits	Grade	Grade/Value	Credits x Grade
Agricultural Economics	3	B	3	9
Biochemistry	5	C	2	10
Entomology	4	A	4	16
Field Demonstration	2	F	0	0
Farm Tools	2	C	2	4
	16			39

39 divided by 16 = 2.438 Grade Point Average

#### **42. Curricula**

The Curricula for various Bachelor's degrees of the University with or without a provision for a major field of specialization with a stipulation as to the number of course credits required in each major field shall be as determined by the Academic Council.

#### **43. University Calender – Academic Year, Trimesters, Catalogue**

- (1) The Academic Year shall start on such date as may be recommended by the Council and published in the University Catalogue.
- (2) The University shall publish as frequently as may be necessary, a catalogue containing such matters as:
  - (a) The Academic Calender;
  - (b) A historical sketch of the University;
  - (c) Outline of the organization of the University including housing, class-room, laboratory and field experimentation facilities;
  - (d) Qualifications of and maximum number of students which may be admitted to the various Colleges during each year;
  - (e) Fees to be charged for registration, tuition, laboratories, students affairs, hostels, medical service, extra-curricular activities etc;
  - (f) Scholarships, student loans and other sources from which students may meet their financial needs;
  - (g) Degrees, diplomas, medals, etc., awarded by the University and the requirements therefor;
  - (h) Basic curricula;
  - (i) List of courses offered in each Faculty during each trimester, indicating the contents, course credit, pre-requisites etc. for each course;

- (j) Requirements for students to maintain satisfactory standing in courses and the University conditions of probation, and causes for dismissal;
- (k) Hostel Regulations;
- (l) The roster of administrative and faculty personnel;
- (m) Any other information deemed essential or desirable;

### **B. STUDENT ADMISSIONS, PERFORMANCE, ETC.**

#### **44. Qualification for Students Admission**

- (1) The minimum academic attainment for admission to a Faculty of the University shall be recommended by the Academic Council.
- (2) In addition to the prescribed academic attainments, a candidates for admission to the University shall possess good moral habits and such other personal and physical pre-requisites as may be determined by a committee to be nominated by the Vice-Chancellor.
- (3) A candidate who has been found to be qualified for admission to the University shall be notified of his admission by the Registrar.

#### **45. Credit for Previous Studies and Experiences for Advance Standing**

- (1) All enrolled students may be granted course credit(s) for academic attainment procured outside the University subject to the approval of the Admissions Committee on the following conditions.
  - (a) Satisfactory, completion of similar course in another Univesity which has reciprocity standing with the University; and / or
  - (b) The student demonstrates, by a comprehensive examination given by the appropriate Faculty, that he earned Grade B or above in the subject covered by a Course(s) in the curriculum for the degree. Any such credit granted to an enrolled student shall be entered on the record of the student as Approved Transfer Credit(s) for a specific course or courses.

#### **46. Evaluation of Student Performances**

The Course Grade earned by an enrolled student shall be determined by the Teacher who is incharge of and conducts the course. In accordance with Regulations proposed by the Board of Studies and approved by the Council, consideration shall be given by the Teachers to (a) daily class performance (b) interim examination (c) terminal examination and (d) other factors specified in the Regulations.

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#### **47. Students Indiscipline, Academic Probation and Dismissal <sup>1</sup>**

The regulation and procedures governing student conduct, probation and dismissal shall be drawn by an appropriate committee to be appointed by the Vice-Chancellor and the recommendations shall be approved by the Academic Council.

#### **48. Extra Curricular Activities of Students**

(1) Any enrolled student shall be permitted to participate in University's extra-curricular activities when such activities do not interfere with satisfactory performance of his studies as recommended by the Teacher and approved by the Director of Student Welfare.

(2) An enrolled student shall not engage in work for the University or outside the University for or without compensation, when such work is found by the Director of Student Welfare to interfere seriously with the quality of the student's class work.

### **C. SCHOLARSHIP AND STUDENT FEE**

#### **49. Scholarship and Student Loan Fund**

(1) The University shall establish and maintain scholarship funds utilizing either the grants already available and to be made available for the purpose from different agencies or a portion of the money available under General Funds with prior approval of the Board, and from these amounts, grants may be made to an enrolled student (a) to assist him in meeting his expenses while attending the University and / or (b) to award him for outstanding performance in the University. In accordance with the requirements of donor(s) if any, the Council shall make Regulations governing the operations of the University Scholarship Fund. The award of Scholarships and Free Studentship for the enrolled student in the various Colleges of the University shall be made by a Committee consisting of the following members.

- |  |           |
|--|-----------|
| (1) Dean   | Chairman  |
| (2) Directors of Instruction of constituent Colleges |           |
| (3) Director of Student Welfare                      |           |
| (4) Registrar  | Secretary |

Note: In the absence of the Dean, one of the Directors of Instruction to be nominated by Vice-Chancellor as Chairman.

#### **50. Student Fees – Registration, Tuition, Laboratory, Others**

- (1) At time of Registration in each trimester, an enrolled student shall pay a registration fee as determined by the Board. Registration for the trimester shall not be complete until the fee is paid, except as under (4) below, and such fee shall not be refunded once the student is registered for courses in the University.

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1. Amended vide Notification No.R/ AS/90 dated 01.08.1990.

- (2) At the time of being admitted to a course in the University, an enrolled student shall pay tuition, course and laboratory fees as fixed by the Board for various courses. Attendance in class shall not be permitted until the fee has not been paid except under clause (4) below and such fee shall not be refunded except in accordance with rules established by the Council with respect to transfers or withdrawals from courses.
- (3) In accordance with Regulations made by the Board, the University may require an enrolled student to pay special fees with respect to the use of libraries and other University facilities.
- (4) The Board may make Regulations with respect to exempting indigent persons from the payment of fees as prescribed in clauses (1), (2) and (3) above. Furthermore, on the recommendation of the Council the Board may make Regulation regarding exemption from fee for other enrolled students when such exemption is deemed to be in the best interest of the University.

## **CHAPTER S-VI <sup>1</sup>**

### **Academic Programmes, Admission, Performance (For Semester System Only)**

#### **A : Organisation of Teaching:**

##### **S41. Academic Programmes – Definitions :**

The terms used herein with respect to Academic Programmes of the University shall have meanings, as follows:

**(a) Academic Year – A** twelve month period during which a cycle of work in completed.

**(b) Semester – A** twenty-one week period containing not less than 105 instructional days, there being two such periods in an academic year.

**(c) Curriculum - A** series of courses designed to provide learning opportunities to meet the requirements for a degree.

**(d) Course – A** series of classes and work experience extending over a semester and being an integral and specific part of a curriculum.

**(e) Course outline – A** short description of the subject matter of a Course, carefully correlated with other course outline to avoid undesirable omission and/or duplication of subject matter in a particular curriculum.

**(f) Course Credit – The** measure of work done in a course. It represents one hour of lecture or recitation work (plus two hours of outside preparation) per week or two and a half hours of laboratory or field work per week through a semester.

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1. Incorporated vide Notification No.R/D/3/92 dated 11.12.1992.

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**(g) Hours of Effort** – Approximately sixty minutes devoted to class, or 2 ½ hours laboratory or field. Two hours of library and/or home work shall be expected for each hour of class work.

**(h) Course load** – About twenty Course Credits a student may carry each Semester.

1. (a) **Grade point** – It is a measure of the quality of work done in a course on 10 point scale rounded off to the second decimal, where the percentage of marks in the course is divided by ten.

A student scoring 6.00 and above shall be considered to have passed the course.

A student scoring below 6.00 shall be considered to have failed in the course and the result for the course shall be recorded as 'F'.

Shortage of attendance shall be recorded as 'SA'.

Incompletion of course work due to any reasons shall be recorded as 'IC'.

1. (b) **Credit point** – The course grade point multiplied by the No. of course credits for each course completed in a semester shall be the credit point for that course.

2. (a) **Grade Point Average (GPA)** – The total credit points divided by the No. of credits completed in a semester shall be the Grade Point Average (GPA). The GPA shall be rounded to the second decimal place.

2. (b) **Cumulative Grade Point Average (CGPA)** – Total No. of credit points earned by a student at the end of second or subsequent semesters divided by the total No. of credits registers till that semester gives the cumulative grade point average (CGPA). The CGPA shall be rounded to the second decimal place.

2. (c) **Overall Grade Point Average (OGPA)** – A measure of overall performance of a student on completion of a degree programme. It is obtained by dividing the total No. of credit points earned by a student at the end of the degree programme divided by the total No. of course credits prescribed for the said programme.

#### **S42. Curricula**

The curricula for various Bachelor's degrees of the University with or without a provision for a major field of specialization with stipulation as to the number of course credits required in each major field shall be determined by the Academic Council.

#### **S43. University Calender and Academic Year, Semester, Catalogue:**

1. The academic year shall start on such date as may be recommended by the Council.
2. The University shall publish as frequently as may be necessary, a catalogue containing such matters as :

- (a) The Academic Calender;
- (b) A historical sketch of the University;
- (c) Outline of the organization of the University including housing, class-room, laboratory and field experimentation facilities;
- (d) Qualifications of and maximum number of students which may be admitted to the various Colleges during each year;
- (e) Fees to be charged for registration, tuition, laboratories, student affairs, hostels, medical service, extra-curricular activities etc;
- (f) Scholarships, student loans and other sources from which students may meet their financial needs;
- (g) Degrees, diplomas, medals, etc., awarded by the University and the requirements therefor;
- (h) Basic Curricula;
- (i) List of courses offered in each faculty during each semester, indicating the contents, course credit, pre-requisites, etc., for each course;
- (j) Requirements for students to maintain satisfactory standing in courses and the University conditions of probation, and causes for dismissal;
- (k) Hostel Regulations;
- (l) The roster of administrative and faculty personnel;
- (m) Any other information deemed essential or desirable.

### **B. Student Admissions, Peformance, etc.**

#### **S44. Qualification for Students Admission:**

1. The minimum academic attainment for admission to a Faculty of the University shall be recommended by the Academic Council.
2. In addition to the prescribed academic attainments, a candidate for admission to the University shall possess good moral habits and such other personal and physical pre-requisites as may be determined by a committee to be nominated by the Vice-Chancellor.
3. A candidates who has been found to be qualified for admission to the University shall be notified of his admission by the Registrar.

#### **S45. Credit for Previous Studies and Experience for Advance Standing:**

1. All enrolled students may be granted course credit (s) for academic attainment procured outside the University subject to the approval of the Admission Committee on the following conditions;

- (a) Satisfactory completion of similar course in another University which has reciprocity standing with the University; and / or
- (b) The student demonstrates, by a comprehensive examination given by the appropriate Faculty that he earned a grade of 8.00 or above in the subject covered by a course (s) in the curriculum for the degree. Any such credit granted to an enrolled student shall be entered on the record of the student as approved transfer credit(s) for a specific course or courses.

**S46. Evaluation of Student Performance:**

The grade point earned by an enrolled student shall be determined in accordance with the Regulations approved by the Council. Consideration shall be given to (a) class performance (b) mid-term examination (c) final semester examination, and (d) other factors specified by the Regulations.

**S47. Student Indiscipline, Academic Probation and Dismissal:**

The Regulations and procedures governing student conduct, probation and dismissal shall be drawn by an appropriate committee to be appointed by the Vice-Chancellor and the recommendations shall be approved by the Academic Council.

**S48. Extra Curricular Activities of Students:**

- 1. Any enrolled student shall be permitted to participate in University's extra-curricular activities when such activities do not interfere with satisfactory performance of his studies as recommended by the Teacher and approved by the Director of Students Welfare.
- 2. An enrolled student shall not engage in work for the University or outside the University for or without compensation, when such work is found by the Director of Student Welfare to interfere seriously with the quality of the student's class work.

### **C. Scholarship and Student Fee**

**S49. Scholarship and Student Loan Fund:**

- (1) The University shall establish and maintain scholarship funds utilizing either the grants already available and to be made available for the purpose from different agencies or a portion of the money available under General Funds with the prior approval of the Board, and from these amounts, grants may be made to an enrolled student (a) to assist him in meeting his expenses while attending the University and / or (b) to award him for outstanding performance in the University. In accordance with requirements of donor(s) if any, the Council shall make Regulations governing the operation of the University Scholarship fund. The award of Scholarships and Free Studentship for the student enrolled in the various Colleges of the University shall be made by a Committee consisting of the following members:

- |   |           |
|---|-----------|
| (1) Dean  | Chairman  |
| (2) Director of Instruction of constituent Colleges |           |
| (3) Director of Student Welfare                     |           |
| (4) Registrar                                       | Secretary |

Note: In the absence of the Dean, one of the Director of Instruction to be nominated by Vice-Chancellor as Chairman.

**S50. Student Fees, Registration, Tuition, Laboratory, Others:**

- (1) At the time of Registration in each semester, an enrolled student shall pay a registration fee as determined by the Board. Registration for the Semester shall not be completed until the fee is paid except as under (4) below and such fee shall not be refunded once the student is registered for course in the University.
- (2) At the time of being admitted to a course in the University, an enrolled student shall pay tuition, course and laboratory fees as fixed by the Board for various courses. Attendance in class shall not be permitted until the fee has been paid except under clause (4) below and such fee shall not be refunded except in accordance with Rules established by the Council with respect to transfers or withdrawals from courses.
- (3) In accordance with Regulations made by the Board, the University may require an enrolled student to pay special fees with respect to the use of libraries and other University facilities.
- (4) The Board may make Regulations with respect to exempting indigent persons from the payment of fees as prescribed in clauses (1), (2) and (3) above, Furthermore, on the recommendation of the Council, deemed to be in the best interest of the University.

## CHAPTER-VII

### University Degrees, Diplomas, Awards, Distinctions

**S51. Bachelor's Degrees: Kinds, Requirements, Distinctions**

(1) The University shall, when so approved by the Board, grant to an enrolled student who has met the Academic requirements of the University a Bachelor's Degree as follows:

- a) Bachelor of Science in Agriculture – B.Sc.(Agri)
- b) Bachelor of Veterinary Science – B.V.Sc.& A.H. <sup>1</sup>
- c) Bachelor of Science in Animal Husbandry – B.A.Sc.
- d) Bachelor of Home Science – B.H.Sc.

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1. Approved by Chancellor vide No. GS 6 AUD 96 dated 18.10.1996.

2. Approval communicated vide Govt.letter No.AHD 13 AUM 92 dated 26/27.02.1992.

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- e) Bachelor of Technology in Agricultural Engineering – B.Tech.(Agri.Engg.)<sup>2</sup>
  - f) Bachelor of Fisheries – B.F.Sc.
  - g) Bachelor of Science in Horticulture – B.Sc. (Hort.)
  - h) Bachelor of Science in Agricultural Marketing and Co-operation – B.Sc. (Ag.Maco.)
  - i) Bachelor of Science in Forestry – B.Sc. (For.)
  - j) Bachelor of Science in Dairy Technology – B.Sc. (Dairy Tech.)
  - k) Bachelor of Science in Sericulture – B.Sc. (Seri.)
  - l) Other Bachelor degrees as decided by the Academic Council.
- (2) An enrolled student, in order to earn a Bachelor's degree, shall creditably have completed in the University or acquired by approved transfer course credits applicable to the particular degree and shall have earned an Overall Grade Point Average of 7.00/10 for course completed in the University. In addition to the above, the student shall in the judgement of the faculty, possess good moral habits and a high standard of honesty.
- (3) A Bachelor's degree shall require the completion of a curriculum of courses developed by the Board of Studies and approved by the Council.
- (4) An enrolled student, who has met the requirements of the University for a particular degree in a superior manner as determined by his Overall Grade Point Average (OGPA), shall be awarded his degree with such Academic Distinction as may be recommended by the Council.

**S52. Advanced Degrees : Kinds and Requirements:**

- (1) The University may, when so recommended by the Council and approved by the Board, offer such post-graduate instruction and Research Training as will qualify students for the following degrees:
- (a) Master of Science (Agriculture) M.Sc.(Agri.)
  - (b) Master of Veterinary Science (M.V.Sc.)
  - (c) Master of Science (Animal Science) (M.A.Sc.)
  - (d) Master of Home Science (M.H.Sc.)
  - (e) Master of Technology in Agricultural Engineering M.Tech.(Ag.Engg.)
  - (f) Master of Science (Horticulture) M.Sc.(Hort.)
  - (g) Master of Science (Dairy Technology) M.Sc.(Dairy Tech.)
  - (h) Master of Fishery Science (M.F.Sc.)
  - (i) Master of Science (Poultry) M.Sc.(Poultry)
-

- (j) Other Master Degrees as decided by Academic Council.
- (2) In accordance with details developed by the concerned Board of Studies and approved by the Council, a student shall have completed in a creditable manner in the University atleast 45 credits applicable to the particular degree inclusive of credits which will be allowed for the thesis submitted by the students in completion of research project conducted either in the University or in an Institution recognized for the purpose by the Academic Council.

Provided that not less than 9 credits shall be allotted for completing the research on thesis work. In addition, the student shall have satisfactorily passed an oral examination covering his thesis and post-graduate work.

- (3) The University shall have the authority to offer post-graduate instruction and research training leading to Doctor of Philosophy at such time as determined by the Council and approved by the Board.
- (4) In accordance with the details set out by the Board of Studies concerned and approved by the Council, a student shall have completed in a creditable manner in the University atleast 65 credits beyond the Masters degree inclusive of credits allowed for a comprehensive research project, conducted either in the University or in an institution recognized for the purpose by the Academic Council and submitted as an acceptable thesis, to meet the requirements of the degree of Doctor of Philosophy.

Provided that, not less than 35 credits shall be allotted for completing the research on thesis work.

In addition, a student shall also have demonstrated in a conclusive manner, as decided by the examination body of the Faculty, that he possesses outstanding competency in the field of specialization.

### **S 53. Honorary Degrees**

As a matter of policy, the University shall be conservative in the matter of granting honorary degrees. They shall be awarded only to persons who have distinguished themselves in the fields of Agricultural Education or research or have rendered outstanding service to Indian Agriculture. No honorary degree shall be conferred unless the proposal have received a fourth-fifths majority vote both in the Council and Board and approved by the Chancellor. Such degrees shall not be conferred unless the candidate is present and receives the same at a public University Convocation.

### **S 54. Diplomas, Certificates, Medals.**

In accordance with Regulations promulgated by the Council, the Vice-Chancellor may award to enrolled students and to other perons who complete non-degree work

sponsored by the University appropriate diplomas, certificates, medals, etc., as deemed by the Council and Vice-Chancellor to be in the best interest of the University.

**S 55. Withdrawals of Degrees, Diplomas, etc.**

The Board may, on recommendation of the Council, by resolution passed with the concurrence of not less than two-thirds of the Board Members, after providing an opportunity for the concerned person to explain his action or to be heard in person withdraw a degree, diploma, certificate or other academic distinction conferred by the University provided that the withdrawal of an honorary degree shall be with the concurrence of the Chancellor.

**CHAPTER VIII**

**ASSOCIATION RELATED TO THE UNIVERSITY**

**56. Student Association**

There may exist within, but not as an official authority of the University, an organization of the student body to be known as Student Association. Enrolled students may, under the guidance of the Director of Student Welfare, prepare a Constitution and by-laws for a student association and submit such proposal through the Director of student Welfare to the Council. If approved by the Council, the student may adopt such Constitution and By-laws and carry out the responsibilities and functions prescribed therein. Amendments of a substantive nature, as determined by the Vice-Chancellor shall be considered by the Council in the same manner. The Council, by a two-thirds majority of members, may dissolve the student association when such action is deemed to be in the best interest of the University.

**57. Alumni Association**

There may exist within but not as an official authority of the University, an organization to be known as Agricultural University Alumni Association of UAS, Dharwad. University degree holders and former students who have spent not less than one year in training in the University shall establish such an Association under the guidance of the Vice-Chancellor. Active membership in the Association shall be automatic for all graduates and all former students who had spent not less than a year in the University and having obtained a degree or diploma.

The purpose of Alumni Association shall be to encourage the University in its various activities, to assist in promoting its growth and help strengthen the University's capacity to render effective service to the agriculture of Karnataka and to the nation.

Alumni Association can also propose a panel of five names of Registered Graduates of not less than five years standing of the University for membership of the Board.

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## CHAPTER IX

### STAFF HOUSING, STUDENT HOSTELS AND OTHER RELATED ACCOMMODATIONS

#### 58. Employee Housing and other Accommodations

- 1) The University may procure, construct, own, maintain and use houses for University employees as determined by the Board for the proper functioning of the University. A committee to be appointed by Vice-Chancellor consisting of the Dean/Directors of Instruction, Comptroller and Estate Officer shall draw up and adopt regulations for the proper administration of staff housing matters.
- 2) As recommended by the aforesaid Committee the Board may provide and operate for the employees of the University health, recreational, and other facilities when such are deemed by the Board to be desirable for the proper functioning of University. Any such facilities shall be administered as provided in Regulations prepared and adopted by the aforesaid Committee.

#### 59. Cafeterias and other Accommodations

The University shall provide and operate for enrolled students of the University such as cafeterias, health, recreational, shopping, and other facilities as may be deemed by the Board to be in the best interests of the University. Regulations on the subject shall be prepared and adopted jointly by the aforesaid Committee and Council and shall provide for participation by the Student Association. The Regulations shall be administered by the Director of Student Welfare and / or by such other person(s) as he may designate with the approval of the Vice-Chancellor.

#### 60. University Hostel

- (1) An enrolled student of the University shall live in (a) his own home or the home of his parents (b) in a University hostel, or (c) an approved accommodation for students. Regulations on this subject shall be framed by the Academic Council and Administered by the Director of Student Welfare.<sup>1</sup>
- (2) The University may provide and operate, as deemed by the Board to be in the best interests of the University, student hostels, and other housing facilities for enrolled students of the University. To provide hostel accommodation to all the enrolled students is not an obligatory on the part of the University.
- (3) An enrolled student who occupies a hostel or other housing facility of the University shall pay to the University a hostel fee in an amount and in a manner as shall be prescribed by the Board. The cost of meals and matters related thereto shall not be covered by the hostel fee, but shall be handled separately.
- (4) Regulations on hostel management and the conduct of student occupants shall be prepared by the Academic Council and shall be administered by the Director of Student Welfare. The Regulations shall provide for participation of enrolled students in the management of hostels occupied by them, as in consistent with good management of a University facility.<sup>2</sup>

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1. Substituted vide Notification No.R/ AS/90 dated 01.08.1990

2. Incorporated vide Notification No. R/AS/90 dtd. 1.8.1990

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## CHAPTER X

### CONVOCATIONS AND OTHER IMPORTANT UNIVERSITY EVENTS

#### 61. Convocations and other Events

There shall be convocations held by the University for the conferment of degrees. The date and place of convocations and other important events of the University shall be recommended by the Vice-Chancellor for the approval of the Board. The Vice-Chancellor in consultation with other officers of the University shall arrange for the details of the programme including the persons to be invited for the event.

## CHAPTER X-A

### Registration of Graduates

#### 61. A(1) Registration of Graduates

The Registrar shall maintain a Register of registered Graduates in the form determined by the Board for the purpose.

##### (2) Eligibility for Registration

All Graduates of the University who have completed five years after graduate shall be eligible for registration as registered graduates of the University.

Explanation: For purpose of this clause, the date of convocation on which a persons admitted to the degree either in person or in absentia shall be deemed the date of graduation.

##### (3) Procedure and Fee

Any person who wishes to register himself as a Registered Graduate of the University shall apply in the prescribed form to the Registrar and pay a fee of Rs.50.00 towards application fee and Rs.500.00 towards registration fee which will entitle him to have his name entered in the register and retain in the register for life. <sup>1</sup>

##### (4) Annual Revision

The Register of Registered Graduates shall be revised and corrected only on the first day of January of each year. Applications for revision or correction shall reach the Registrar not later than the 10<sup>th</sup> day of December preceeding that year.

(5) Any graduate, whose name is on the Register shall be entitled to inspect it during office hours on application to the Registrar with a fee of Rs.150.00 and shall be entitled on payment of Rs.200.00 to have a copy of it. The University reserves to itself the right of reprinting the list. Supplement list of such graduates shall be supplied to a graduate who makes a request for it in writing to the Registrar on payment of Rs.200.00. <sup>2</sup>

##### (6) Procedure for removal of names of deceased.

(a) If the Vice-Chancellor on enquiry is satisfied that a graduate on the list is deceased, he shall give it such publicity and in such manner as he decides and after a lapse of three months from such publicity remove the name of such deceased graduate from the list.

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1 & 2. Amended vide Notification No.R/B-73/2000 dated 28.07.2000.

(b) If, at any time after registration as a registered graduate, any person for any reason is deprived in any manner of his degree or degrees entitled to him, he shall cease to registration as such to be a registered graduate of the University from that time, and his name shall be removed from the Register.

**PRESCRIBED FORM**

1. Name in full (as entered in degree) \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Race (Nation, Tribe etc.) \_\_\_\_\_
4. (i) Place of birth and date \_\_\_\_\_ (i) \_\_\_\_\_  
(ii) Whether he/she is from \_\_\_\_\_ (ii) \_\_\_\_\_  
Karnataka by birth or domicile

5.

Degree or Degrees taken:	Year of passing the degree examination with Register/ID No.	Year or year of Convocation at which the degrees were taken with date

6. Present occupation and address \_\_\_\_\_
7. Present postal address \_\_\_\_\_
8. Whether prescribed fee Rs.150/- \_\_\_\_\_  
has been credited to University funds  
(the challan or receipt to be enclosed)

.....  
Signature of the Applicant

## **CHAPTER XI**

### **PENSION, GRATUITY AND FAMILY PENSION FUND**

62. These Statutes are applicable to the whole time employees of the University of Agricultural Sciences, who are paid out of the University funds and employed under the Statutes. They will come into effect from July 1<sup>st</sup>, 1981.
63. Employees transferred under Section 7 of the U.A.S Act, 1963 get the pensionary benefits on the basis of pay drawn at the age of 55, which is the age of superannuation for purpose of Pension from Government funds according to Government order No.AF 209 AUM 71 dated 29/30<sup>th</sup> January 1976, and Government Order No.AAH 33 AUM 80 dated 6<sup>th</sup> February 1981. For the service rendered between the age of 55/58 and 60, the University will pay pension and gratuity based on the pay drawn at the age of 60, less the pension admissible according to Government order No.AF 209 AUM 71 dated 29/30<sup>th</sup> January 1976, and Government order No.AAH 33 AUM 80 dated 6<sup>th</sup> February 1981, and leave carry over benefits after the age of 55/58. The employees may be allowed to opt for the Pension Scheme or to the Contributory Provident Fund Scheme between the age of 55/58 and 60.
64. Employees appointed in the University under the provision of Government Order No.FD 98 PSA 65 dated 13<sup>th</sup> June 1966, and Government Order No. FD 158 SRS 67 dated 8<sup>th</sup> December 1967, shall be continued to be governed by the provisions of such Government Orders for purposes of sanction of pension. However, they are also allowed to opt for the Pension Scheme of the University subject to the conditions that the pension contribution on pro-rata basis, existed at the time of leaving Government Service or any other approved services shall be paid either by the previous employer or by the employees concerned for the post in the State Government service rendered by them before joining the University.
65. Employees governed under Statutes 63 and 64 who retire at the age of 55/58 under the Government of Karnataka may opt for pension scheme of the University provided they postpone the drawal of their pensionary benefits till they retire from the University Service, otherwise they will be eligible for the Contributory Provident Fund Scheme.
66. (i) Pensionary benefits are also admissible to U.A.S employees who have rendered service in any Department(s) of the Government of Karnataka / Central Government / ICAR / in any other Universities in India or Statutory bodies in Karnataka formed by an Act of Legislature.
- (ii) Such services in individual cases, be treated by the Vice-Chancellor as services qualifying for pension subject to the conditions that in each case, pension contribution at 12.5 per cent shall be paid by the previous employers or by the

employee concerned for the service rendered based on the basic pay he drew from time to time outside the University.

- (iii) The above pension contribution is payable within a period of one year from the date on which these Statutes are given effect to in respect of the employee already working in the University. In cases of belated payments a simple interest at 6 percent per annum shall be levied on the pension contribution so outstanding till it is credited by the previous employers or by the employees concerned.
- (iv) In respect of an employee who accepts appointment in any Department of the Government of Karnataka / Central Government / ICAR / in any University in India or Statutory bodies in Karnataka formed by an Act of Legislature, where pension scheme exists, with the prior approval of the University, the University will undertake to pay pension contribution to the extent of 12.5 per cent of the Basic Pay drawn by such an employee from time to time provided his actual qualifying service is not less than 10 years.
67. An employee who is appointed in the University after the age of 30 and who has rendered service in any Government Department of the Karnataka State / Central Government / ICAR / in any University in India or Statutory bodies in Karnataka formed by an Act of Legislature prior to the date of appointment in the University be entitled to reckon his services qualifying for pension the actual period by which his age at the time of appointment has exceeded 30 years subject to proviso that 8 years shall be the maximum period which can be so added. No employee can claim the benefit of this rule unless his actual qualifying service at the time he leaves the UAS service is less than ten years. This benefit will not be extended to those who will be eligible for terminable benefits in previous employment.
68. (\*\*\*) Deleted. <sup>1</sup>
69. All employees shall be covered by the University Pension Scheme w.e.f. the date of Notification of the Statute. They should necessarily contribute 10 percent of their basic pay to General Provident Fund. <sup>2</sup>
70. The words 'Pension', 'Gratuity', 'Emoluments', 'Employees' and 'Family' will have the same meaning and definition as defined in the KCSR's and the Karnataka Government's (Family Pension) Rules, 1964 as amended from time to time.

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<sup>1</sup> & <sup>2</sup> Amended vide Notification No.R/B-91/2005 dated 21.04.2005.

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71.<sup>1</sup> The employee retiring from service shall be eligible for pension. Pension is payable:

- (i) On retirement by reason of attaining the age of 60 years.
- (ii) On voluntary retirement, under Statute 72
- (iii) On retirement before the age of superannuation under a medical certificate of permanent incapacity for further service in the University.
- (iv) On discharge due to abolition of the post or other cause not due to fault of the employee.

72.<sup>2</sup> An employee may be permitted to retire voluntarily on proportionate pension at any time of completion of either a qualifying service of 15 years in the University or 50 years of age, provided no enquiry is pending against him and no proposal for holding an enquiry is under consideration, subject to Statute 73.

73.<sup>3</sup> In respect of the various kinds of pension listed in Statute 71, the corresponding provisions of KCSRs, shall apply mutatis mutandis except for sanction of weightage upto five years (as an addition to the qualifying service actually rendered by an employee), referred to in clause (V) of sub-rule (2) of rule 285 of KCSRs, which (weightage) shall be given to an employee who is permitted to retire voluntarily on completion of a qualifying service of not less than fifteen years. The grant of such weightage shall however, be subject to the conditions stipulated in the aforesaid clause (V), that is, that the total qualifying service after allowing the weightage shall not, in any case, exceed the qualifying service which the employee would have had, if he had retired on attaining the age of superannuation.

74. The amount of pension or service gratuity that may be granted is determined by the length of qualifying service. Fractions of a half year are not taken into account in the calculation of pension or service gratuity under these rules. The amount of superannuation, retiring, compensation or invalid pension and gratuity will be the appropriate amount noted in Annexure-I or as amended by the Government of Karnataka from time to time.

*Note:* The scale of pension indicated above is subject to a minimum of Rs.12 and maximum of Rs.1500 per month or as amended by the Government of Karnataka from time to time.

75. The leave availed by the employee is treated as qualifying service to the extent which it would be treated as qualifying service according to the provisions of KCSRs.

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1,2 & 3 Amended vide Notification No.R/B-39/95 dated 28.04.1999.

76. Service rendered by the employees before he has completed 18 years of age or after the age of 60 shall not qualify for pension or service gratuity.
77. Unauthorised absence from duty other than as per Rule 106-A 162 of K.C.S.R.s constitutes interruption of service entailing forfeiture of past service. The period / periods of such interruptions will not count as service qualifying for pension.

**Explanation:** A strike of the employee as defined in KCSRs (Prevention of strikes) Act, 1966 including refusal or abstaining from doing work though physically present at the place of duty by resorting to pendown strike or stay-in-strike or other methods shall be deemed to be unauthorised absence from duty for the purpose of this Statutes.

78. Commutation of pension is permissible in the same manner and subject to the same conditions as prescribed in KCSRs and as amended by the Government of Karnataka from time to time.
79. Pensioners under these Statutes are also eligible to draw dearness allowance and any other allowances in accordance with the orders issued by the Government of Karnataka from time to time.
80. The application for pension in the prescribed form of KCSRs shall be made through the Drawing Officer who shall prepare the pension papers one calender year in advance and forward the same to the Administrative Officer for verification and recording a certificate of satisfactory service rendered by the employee. The Administrative Officer shall forward the pension records to the Comptroller to communicate the pensionary benefits admissible. After receipt of pension papers from the Comptroller, the Administrative Officer shall issue sanction order of the University with the approval of the Vice-Chancellor. On the receipt of sanction orders as well as the pension papers from the Administrative Officer the Comptroller will issue pension payment order in favour of the pensioner concerned.

Note: The payment of pension / family pension / anticipatory pension shall be arranged through banks.

81. Whenever the delay on the part of the University in the sanction of the pension is anticipated, the Vice-Chancellor may sanction an anticipatory pension not exceeding  $\frac{3}{4}$  of the pension that he finds on a summary scrutiny to be admissible.

**Note:** The anticipatory pension will be sanctioned by the Vice-Chancellor from the date of retirement and payment shall commence with effect from the date on which the employee finally leaves the service. In other respects, the corresponding rules in KCSRs shall apply mutatis mutandis.

82. The payment of pension shall commence only with effect from the date on which the employee finally leaves the University Services.
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### **83. Family Pension**

The Karnataka Government Servants Family Pension Rules 1964 shall apply mutatis mutandis and as amended from time to time, to the employees of the University of Agricultural Sciences.

(a) Notwithstanding the provisions contained in Rule 5-A of the Karnataka Government Servants (Family Pension) Rule 1964 where a University employee having put in a qualifying service for a period of not less than 7 years dies, family pension shall be granted as indicated here below:

(i) For a period of 7 years from the date following the date of death or till the date on which the employee would have reached 67 years of age had he remained alive whichever period is shorter, the pension payable shall be 50 percent of the basic pay last drawn by the employee subject to a minimum of Rs. 100 per month and maximum of twice the family pension admissible under Rule 5 of the Karnataka Government Servants (Family pension) Rules 1964.

84. The pension admissible under these Statutes is not to be given as a matter of course unless the services rendered have been approved as satisfactory. If the services are not satisfactory, the Vice-Chancellor shall be competent to order such reduction in the amount of pension depending upon the gravity of offense and only after giving reasonable opportunity to the concerned.

85. The employee shall furnish family pension and DCRG nomination forms as prescribed in KCSRs to the drawing Officer who shall cause to attest and paste the same, to the Service Register concerned. Such nomination form shall be furnished within a month from the date of option to pension scheme.

86. In matters not expressly provided in these Statutes, the provisions of KCSRs as amended by the Government of Karnataka from time to time shall be applicable. Forms for the application of pension and family pension are those as provided in the KCSRs.

**87. Pension and Gratuity Fund**

This fund shall consist of:

- (i) Contribution of the University including interest accrued thereon in the Provident Fund Account of the employee who have exercised their option to the Pension Scheme, transferred to the Pension and Gratuity Fund.
- (ii) Contribution by the University made either in monthly instalments or in a single instalment at any time before the close of the financial year, equal to 12 ½ percent of the total basic pay drawn by the employees governed by these Statutes during the year. The above amendments come into effect from the date of notification in the Karnataka Gazette and shall not apply to those who are already retired from service. <sup>1</sup>
- (iii) The grants received from the State Government towards constitution of 'Pension Gratuity fund'.

88. A separate account shall be opened for the pension fund in a scheduled bank. The Comptroller shall operate the funds and maintain the accounts of the fund including disbursement of the pension and family pension.
89. Pension and Gratuity Fund shall be invested in fixed deposits in the banks already specified by the Board of Regents.

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1. Amended vide Notification No.R/ AS/96 dated 09.01.1997.

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**FORM I**

**Option for pensionary benefits in the University**

I ..... hereby on this and ..... day..... One thousand nine hundred and ..... Exercise my option to :

- \* Come over to the University Pension Scheme
- \* Continue in the University Provident Fund Scheme till the date of my retirement in the University.

(Strike out whichever is not applicable and attest)

Witness of the Permanent  
Employee of the University

Signature  
Date

Name  
Designation  
Name of the Institution/Scheme

Signature

Date

Name

Designation

Address

COUNTERSIGNED

He has opted for .....

Signature and Designation of the Drawing Officer

Date

1 st copy to be pasted to the Service Register of the employee concerned.

2nd copy to be sent to the Admn. Officer, UAS, Dharwad.

3rd and 4th copies to be sent to the Comptroller, UAS, Dharwad (For Pension and PF Sections)

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## ANNEXURE I

Extract of the Government Order No. FL (Spl) 121 UFT 79 Bangalore dated the 21<sup>st</sup> March, 1980.

Government are pleased to decide that in respect of State Government servants who were in service on the 29<sup>th</sup> February 1980 and retiring from service on or after that date the amount of pension shall be determined as follows:

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	Amount of Monthly Pension	
1(a) Upto first Rs.1000 of average emoluments reckonable for pension	50%	50% of average emoluments
(ii) Next Rs. 500 of average emoluments reckonable for pension	45%	-do-
(iii) Balance of average emoluments reckonable	45%	-do-
(b) Pension admissible as per the rates prescribed in G.O. No. FD(SPL) 76 dated 24 <sup>th</sup> December, 1976.		
Whichever is higher subject to a maximum of Rs. 1,500		

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(2) The amount of pension arrived at on the basis of slabs prescribed in paragraph 1(a) above will be related to the maximum qualifying service of 30 years. For Government Servants who at the time of retirement, have rendered qualifying service of ten years or more but less than 30 years, the amount of their pension will be such proportion of the maximum admissible pension as the qualifying service of 30 years. A few illustrations are given in the Annexure to this Order.

(3) The existing provisions of the KCSRs regarding admissibility of service gratuity, DCRG, Family Pension and determination of the average emoluments, service qualifying for pension including the provision for treating completed six monthly period of service as qualifying and fraction of a rupee being rounded off to next higher rupee etc. will remain unaltered.

The relevant service rules shall be deemed to have been amended to the extent of the provisions of this order. Formal amendments to the relevant service rules will be issued in due course.

## **PROCEEDINGS OF THE GOVERNMENT OF KARNATAKA**

Subject : Report of Official Committee on the recommendations of the  
Karnataka Pay Commission Orders on retirement benefits.

### Preamble

Sri. A. Narayana Pai, Retired Chief Justice of the High Court of Karnataka, who was appointed as the One-Man Karnataka Pay Commission, submitted the report of the Commission to the Government on 8<sup>th</sup> March 1976, Subsequently, Government appointed an Official Committee to examine the report and other representations / proposals received with reference thereto and to make suitable recommendations thereon. The recommendations of the Pay Commission as modified by the Official Committee regarding retirement benefits have been accepted by Government.

## ANNEXURE – 1

## CALCULATION OF PENSION ACCORDING TO SLAB SYSTEM IN RESPECT OF CERTAIN CATEGORIES OF GOVERNMENT SERVANTS

Average Emoluments	Pension on 30 or more years of service	Pension on 25.5 years of service	Pension on 25 years of service	Pension on 20.5 years of service	Pension on 20 years of service
1. Rs. 1000	50% of 1000 Rs.500	$\frac{500 \times 25.5 = 425}{30}$	$\frac{500 \times 25 = 416}{57}$ 30 or 417	$\frac{500 \times 20.5 = 341}{67}$ 30 or 342	$\frac{500 \times 20 = 333.33}{30}$ or 334
2. Rs. 1300	First 1000 at 50%  500 Next 300 at 45%  <u>135</u> Total 635	$\frac{635 \times 25.5 = 539}{75}$ 30 or 540	$\frac{635 \times 20 = 529}{17}$ 30 or 530	$\frac{635 \times 20.5 = 433}{92}$ 30 or 434	$\frac{635 \times 20 = 423.33}{30}$ or 424
3. Rs. 1800	First 1000 at 50% 500 Next 500 at 45%  225 Balance 300 at 40%  <u>120</u> Total 845	$\frac{845 \times 25.5 = 718}{25}$ 30 or 719	$\frac{845 \times 25 = 704}{17}$ 30 or 705	$\frac{845 \times 20.5 = 577}{42}$ 30 or 578	$\frac{845 \times 20 = 563.33}{30}$ or 564
4. Rs. 2200	First 1000 at 50%  500 Next 500 at 45%  225 Next 700 at 40%  <u>280</u> Total 1005	$\frac{1005 \times 25.5 = 854}{25}$ 30 or 855	$\frac{1005 \times 25 = 837}{50}$ 30 or 838	$\frac{1005 \times 20.5 = 686}{75}$ 30 or 687	$\frac{1005 \times 20 = 670.00}{30}$

**Order No. FD (SPD) 326 PET 76, Bangalore dated 24<sup>th</sup> December 1976.**

In pursuance of the acceptance by Government of the recommendation of the Pay Commission as above regarding retiring benefits, Government are pleased to issue the following orders:

**1. Amount of Pension and DCRG**

- (a) In all cases of retirement after 1<sup>st</sup> January 1977
  - (i) the scale of pension shall be as indicated in the annexures to this order, subject to a minimum of Rs. 120 per month and maximum of Rs. 1000 per month: and
  - (ii) the scale of gratuity shall be as indicated in the annexures to this order, subject to a maximum of Rs. 30,000.
- b) In respect of qualifying service of less than ten years, service gratuity at the rate now admissible under the rules shall continue to be admissible.
- (a) In all cases of retirement after 1<sup>st</sup> January 1977 the average emoluments for the purpose of calculating the pension shall be the average emoluments in respect of the last ten months of service (instead of last twelve months as at present) and shall be subject to a maximum of Rs. 2,500 per month.
- (b) In cases of retirement on or after 1<sup>st</sup> April, 1974, the emoluments in respect of the period prior to 1<sup>st</sup> January 1977 shall include the Dearness Allowance as on 1<sup>st</sup> April, 1973 as already provided for in the Government order No. FD 2 SRP (3) 74, dated 29<sup>th</sup> March, 1974.
- (c) The monthly emoluments to be taken into account for the purpose of calculating D.C.R.G. shall be subject to a maximum of Rs. 25,000 per month.

**1. Family Pension**

- (a) The Family Pension benefits admissible under Rule 5 of Karnataka Government Servants ( Family Pension) Rules 1964, shall be modified as below with effect from 1<sup>st</sup> January 1977, subject to a minimum of Rs. 90 per month.

Pay of the Govt. Servant	Monthly Family Pension
1. Below Rs. 400	30 percent of pay subject to minimum of Rs. 90 and maximum of Rs. 100
2. Below Rs. 400-1199	15 percent of pay subject to minimum of Rs. 100 and maximum of Rs. 160
3. Rs. 1200 and above	12 percent of pay subject to minimum of Rs. 160 and maximum of Rs. 250

- (b) The total amount to be deducted from the Gratuity (i.e. Twice the monthly emoluments reckoned, for the purpose of calculating the DCRG) shall be subject to a maximum of Rs. 5,000

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- (c) In the case of every employee who dies while in service after having rendered a qualifying service of not less than seven years, family pension shall be paid at an enhanced rate equal to 50 percent of the pay last drawn or twice the family pension at such enhanced rates shall be payable for a period of seven years or till the date on which the employee would have attained the age of 62 years, if he had survived whichever is earlier.

#### 4. Special Addition to Qualifying Service

In cases where in consonance with or pursuant to the rules of recruitment or Government Policy or the relevant orders of Government recruitment, persons are recruited only after they complete the age of thirty years, there should be added to the length of their actual qualifying service, a period equal to the difference between the age on their date of birth immediately preceding the date of recruitment and thirty years, the service thus added shall be subject to a maximum of eight years.

#### 5. Increase in Pension and Family Pension

- (a) Government servants who retired prior to 1<sup>st</sup> November, 1968.

In respect of this category of pensioners, fifteen per cent of total amount of original pension admissible (before commutation) and the Dearness Allowance admissible thereon as on 31<sup>st</sup> December 1976, shall be added to this total amount and the whole amount so arrived at shall be treated as the pension w.e.f. 1<sup>st</sup> January, 1977. This benefit is also admissible to the beneficiaries mentioned in the Government Orders No.FD (Spl.) 361 PET 72, dated 15<sup>th</sup> April, 1974 and No.FD 258 PET (Spl) 74, dated 25<sup>th</sup> February, 1976.

- (b) Government servants who retired or retire 1<sup>st</sup> November, 1968 and before 1<sup>st</sup> January 1977.

In respect of this category of pensioners, ten per cent of the total amount of original pension admissible (before commutation) and the Dearness Allowance admissible thereon as on 1<sup>st</sup> December, 1976 shall be added to this total amount and the whole amount so arrived at shall be treated as the pension with effect from 1<sup>st</sup> January, 1977.

- (c) The resultant pension arrived at with reference to the orders in sub-paragraphs (a) and (b) of this paragraph shall be subject to a minimum of Rs.120 per month.
- (d) Neither the dearness allowance on pension nor the increase sanctioned in this para will be taken into account for the purpose of deciding the amount that can be commuted by the pensioner. Commutation will be allowed only on the amount that can be commuted by the pensioner. Commutation will be allowed only on the amount of pension that was admissible on the date of retirement.
- (e) **Family Pension:** In all cases in which family pension and Dearness Allowances thereon are being paid with reference to the orders issued by this Government (including those mentioned in the Government order No.FD (SPL) 52 PET 75,

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- dated 1<sup>st</sup> April, 1975, and the Government Order. No.FD(SPL) 182 PET 76, dated 25<sup>th</sup> August, 1976, the total amount of family pension and the Dearness Allowance admissible thereon as on 31<sup>st</sup> December, 1976, shall be treated as family pension w.e.f. 1<sup>st</sup> January, 1977. This family pension shall be subject to a minimum of Rs.90 p.m.
- (f) In all cases of death of pensioners occurring on or after 1<sup>st</sup> January, 1977, if the family pension under the relevant rules is calculated with reference to the pension drawn, such family pension shall be payable with reference to the pension as enhanced by sub-paragraphs (a) and (b) of this paragraphs and such family pension shall be subject to a minimum of Rs.90 per month.
- (g) With effect from 1<sup>st</sup> January 1977, no Dearness Allowance shall be payable on any pension.
6. If in any case of retirement after 1<sup>st</sup> January 1977, the retiring Government Servant prefers to receive, in lieu of the pensionary benefits admissible under this order, the following pensionary benefits he shall be allowed to receive them.
- (i) The monthly pension that would have been admissible but for issue of this order.
- (ii) The dearness allowance on such monthly pension as calculated with reference to the various Government orders issued till 31<sup>st</sup> December, 1976.
- (iii) The increase sanctioned in sub-para 5 (b) of para of this Government Order and
- (iv) The D.C.R.G. as calculated with reference to the pay that would have been admissible but for the Karnataka Civil Service (Revised Pay) Rules 1976.

The request for such preference should be sent to the Accountant General along with the pension records for the sanction of pension and DCRG. In cases where such pension records for the sanction of pension and DCRG are sent to Accountant General before 1<sup>st</sup> January, 1977, and in cases of Gazetted Officers, the preference should be communicated so as to reach the Accountant General not later than the 1<sup>st</sup> March, 1977.

7. This Order will come into effect from 1<sup>st</sup> January, 1977. The relevant Service Rules shall be deemed to have been amended to the extent necessary with effect from 1<sup>st</sup> January, 1977. The formal amendments to the relevant Service Rules will be issued in due course.
8. The extra cost on this account shall be debited to the head of account "266 pension and other retirement benefits".

**BY ORDER**

**K. A. KULKARNI**

Registrar,  
University of Agricultural Sciences,  
Dharwad.

**ANNEXURE TO THE GOVERNMENT ORDER NO.FD(SPL) 320PET  
76 DATED THE 24<sup>TH</sup> DECEMBER 1976**

For the completed six monthly periods of qualifying service	Scale of pension as a fraction of the average emoluments	The amount of DCRG as a multiple of the month's emoluments
1	2	3
10	-	3-00
11	-	3-30
12	-	3-60
13	-	3-90
14	-	4-20
15	-	4-50
16	-	4-80
17	-	5-10
18	-	5-40
19	-	5-70
20	15/80	6-00
21	15.5/80	6-30
22	16/80	6-60
23	16.5/80	6-90
24	17/80	7-20
25	17.5/80	7-50
26	18/80	7-80
27	18.5/80	8-10
28	19/80	8-40
29	19.5/80	8-70
30	20/80	9-00

For the completed six monthly periods of qualifying service	Scale of pension as a fraction of the average emoluments	The amount of DCRG as a multiple of the month's emoluments
1	2	3
31	20.5/80	9-30
32	21/80	9-60
33	21.5/80	9-90
34	22/80	10-20
35	22.5/80	10-50
36	23/80	10-80
37	23.5/80	11-10
38	24/80	11-40
39	24.5/80	11-70
40	25/80	12-00
41	25.5/80	12-30
42	26/80	12-60
43	26.5/80	12-90
44	27/80	13-20
45	27.5/80	13-50
46	28/80	13-80
47	28.5/80	14-10
48	29/80	14-40
49	29.5/80	14-70
50	30/80	15-00
51	30.3/80	15-15
52	30.9/80	15-30
53	31.0/80	15-45
54	31.2/80	15-60
55	31.5/80	15-75
56	31.8/80	15-90
57	32.1/80	16.05
58	32.4/80	16-20
59	32.7/80	16-35
60	33/80	16-50

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