

ELIGIBILITY CRITERIA FOR PROMOTION FROM ASSISTANT PROFESSOR TO ASSISTANT PROFESSOR (SENIOR SCALE)

An Assistant Professor will be eligible for placement in senior scale through a procedure of selection, if he/she has:

- i. Completed 6 years of service after regular appointment with relaxation of one year and two years, respectively, for those with M.Phil. and Ph.D.
- ii. Participated in one orientation course and one refresher course of approved duration, or engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the University Grants Commission/ICAR. (Those with Ph.D. degree would be exempted from one refresher course).
- iii. The requirement of participation in orientation/refresher courses/ summer institutes, each of at least 3 to 4 weeks duration, and consistently satisfactory performance appraisal reports, shall be the mandatory requirement for Career Advancement from Assistant Professor to Assistant Professor (Sr.Scale). Wherever the requirement of orientation/ refresher courses has remained incomplete, the promotions would not be held up but these must be completed by the end of December 2004. In case the requirement of completion of summer institutes/refresher courses is not fulfilled by December 2004, the promotion given to the teachers will be withdrawn.
- iv. Consistently satisfactory performance appraisal reports.

PROFORMA

1.	Name	:	_____
2.	Designation	:	_____
3.	Discipline	:	_____
4.	i. Placement (Division/Section)	:	_____
	ii. Place of work	:	_____
5.	Date of Birth	:	_____
6.	Date from which M.Phil./ Ph.D. degree acquired	:	_____
7.	Date of joining UAS	:	_____
8.	Date of joining the present post/ grade(Rs.8000-13500) (Regular)	:	_____

9 (i) Date of completion of 6 : _____
years service in Asst.Prof.
grade of Rs.8000-13500
(for those who are not
having M.Phil./Ph.D. degrees)

(ii) Date of completion of 5 years: _____
service in Asst.Prof.grade of
Rs.8000-13500 in case of M.Phil.
degree holders.

(iii) Date of completion of 4 years: _____
service in Asst.Prof.grade of
Rs.8000-13500 in case of Ph.D.
degree holders.

10. Details of work performance:

(A) TEACHING

(a) Under-Graduate :

(b) Post-Graduate :

(c) When were you recognized as PG Teacher?

(d) No.of students who have completed their degree under your guidance

Ph.D. :

M.Sc. :

(e) No.of post-graduate students guided by you:

i) as Chairman, Advisory Committee :

ii) as Member, Advisory Committee :

(f) Lecture outlines prepared for the courses offered (enclose copies) :

(g) Laboratory manuals prepared (enclose copies) :

(h) Whether you have developed any new innovations in teaching/ teaching aids:

(i) Summer institutes etc., organized as Director (give year-wise information) :
Give a brief report of achievements.

(B) RESEARCH

Areas in which the teacher has made some mark including the specific achievements in research:

- (a) Patents applied/obtained or implementable technology generated.
- (b) Projects/proposals processes
- (c) Monitoring of projects/schemes/activities including utilization of funds
- (d) Details of work performance projectwise:

<u>S.No.</u>	<u>Targets set</u>	<u>Targets achieved</u>
--------------	--------------------	-------------------------

(C) EXTENSION

- (a) Transfer of Technology:
- (b) Area of work :
- (c) Extension projects in which you are currently associated:
- (d) Demonstrations at farmers' fields organized/ provided technical assistance year-wise for the last 5 years:
- (e) Radio/TV talks (list titles year-wise):
- (f) Exhibitions organized:
- (g) Extension Education/ Training programmes organized:
- (h) Extension & field outreach activities:

<u>S.No.</u>	<u>Duties/Tasks assigned</u>	<u>Achievements</u>
--------------	------------------------------	---------------------

(D) Details of work in the area of corporate objectives of the University:

11. Published work during the assessment period:

(i) **Research Publications**

<u>S.No.</u>	<u>Name(s) of Authors in order</u> (Sole/Sr./Co-author)	<u>Title of the Paper</u> (Vol.No.& issue No.)	<u>Name of Journal</u>
--------------	--	---	------------------------

(ii) Books/bulletins/articles published:

(iii) Other Publications/Presentations in Conferences/Seminars

12. Participation in Refresher Courses/Summer Institute:

<u>S.No.</u>	<u>Title of the Course</u>	<u>Duration</u>	<u>Name of the Organizing Institution</u>
--------------	----------------------------	-----------------	---

13. Participation in Seminar/Symposia/Workshop/Conference etc.

<u>S.No.</u>	<u>Name of the Seminar/ Symposia/Workshop Conference</u>	<u>Organizing Institution</u>
--------------	--	-------------------------------

14. Indicate three best contributions made (research/teaching/extension/corporate life):

15. Awards/distinctions received, if any.

16. Publication/technology generated, if any.

17. Work in the area of corporate objectives of the University.

18. Constraints experienced in meeting targets of research/teaching/extension/University corporate life, if any.

SIGNATURE OF THE TEACHER

Verified that the information furnished by the teacher is correct.

**SIGNATURE OF THE HEAD OF THE
DEPARTMENT**