

ELIGIBILITY CRITERIA FOR PROMOTION FROM ASSISTANT PROFESSOR (SENIOR SCALE) TO ASSISTANT PROFESSOR (SELECTION GRADE)/ ASSOCIATE PROFESSOR

An Asst. Professor in the Senior Scale will be eligible for promotion to the post of Assistant Professor (Selection Grade)/ Associate Professor if he/she has:

- i. Completed 5 years of service in the Senior Scale.
- ii. Obtained a Ph.D. Degree or equivalent published work.
- iii. Assistant Professors in the Senior Scale who do not have a Ph.D. degree or equivalent published work, and who do not meet the scholarship and research standards, but fulfill the other criteria given above for the post of Associate Professor, and have a good record in teaching and, preferably, have contributed in various ways such as to the corporate life of the institution, examination work, or through extension activities, will be placed in the Selection Grade, subject to the recommendations of the Selection Committee which is the same as for promotion to the post of Associate Professor. They will be designated as Assistant Professors in the Selection Grade. They would offer themselves for fresh assessment after obtaining Ph.D. and or fulfilling other requirements for promotion as Associate Professor if found suitable, could be given the designation of Associate Professor.
- iv. Made some mark in the areas of scholarship and research as evidenced e.g. self-assessment, reports of referees, quality of publications, contribution in educational innovation, design of new courses and curricula and extension activities;
- v. After placement in the Senior Scale participated in two refresher courses/ summer institutes of approved duration, or engaged in other appropriate continuous education programmes of comparable quality as may be specified or approved the University Grants Commission/ ICAR;
- vi. The requirement of participation in orientation/refresher courses/ summer institutes, each of at least 3 to 4 weeks duration, and consistently satisfactory performance appraisal reports, shall be the mandatory requirement for Career Advancement from Assistant Professor (Sr.Scale) to Assistant Professor (Selection Grade). Wherever the requirement of orientation/ refresher courses has remained incomplete, the promotions would not be held up but these must be completed by the end of December 2004. In case the requirement of completion of summer institutes/ refresher courses is not fulfilled by December 2004, the promotion given to the teachers will be withdrawn.

PROFORMA

1. Name : _____
2. Designation : _____
3. Discipline : _____
4. i. Placement
(Division/Section) : _____
ii. Place of work : _____
5. Date of Birth : _____
- 6(i) Date from which Ph.D. degree acquired : _____
- (ii) Details of published work in case of those not holding Ph.D. degree : _____
7. Date of joining UAS : _____
- 8(i) Date from which scale of Rs.8000-13500 is held : _____
- (ii) Date from which scale of Rs.10000-15200 is held : _____
9. Date on which completed 5 years in grade of Asst. Prof. (Sr.Scale - Rs.10000-15200) : _____

10. Details of work performance:

(A) TEACHING

(a) Under-Graduate :

(b) Post-Graduate :

(c) When were you recognized as PG Teacher?

(d) No.of students who have completed their degree under your guidance

Ph.D. :

M.Sc. :

(e) No.of post-graduate students guided by you:

i) as Chairman, Advisory Committee :

ii) as Member, Advisory Committee :

(f) Lecture outlines prepared for the courses offered (enclose copies) :

(g) Laboratory manuals prepared (enclose copies) :

(h) Whether you have developed any new innovations in teaching/ teaching aids:

(i) Summer institutes etc., organized as Director (give year-wise information) :
Give a brief report of achievements.

(B) RESEARCH

Areas in which the teacher has made some mark including the specific achievements in research:

(a) Patents applied/obtained or implementable technology generated.

(b) Projects/proposals processes

(c) Monitoring of projects/schemes/activities including utilization of funds

(d) Details of work performance projectwise:

S.No.

Targets set

Targets achieved

(C) EXTENSION

(a) Transfer of Technology:

(b) Area of work :

(c) Extension projects in which you are currently associated:

(d) Demonstrations at farmers' fields organized/ provided technical assistance year-wise for the last 5 years:

(e) Radio/TV talks (list titles year-wise):

(f) Exhibitions organized:

(g) Extension Education/ Training programmes organized:

(h) Extension & field outreach activities:

S.No. Duties/Tasks assigned Achievements

(D) Details of work in the area of corporate objectives of the University:

11. Published work during the assessment period:

(i) **Research Publications**

S.No. Name(s) of Authors in order Title of the Paper Name of
(Sole/Sr./Co-author) (Vol.No.& issue No.) Journal

(ii) Books/bulletins/articles published:

(iii) **Other Publications/Presentations in Conferences/Seminars**

12. Participation in Refresher Courses/Summer Institute:

S.No. Title of the Course Duration Name of the Organizing
Institution

13. Participation in Seminar/Symposia/Workshop/Conference etc.

S.No. Name of the Seminar/ Organizing Institution
Symposia/Workshop
Conference

14. Indicate three best contributions made (research/teaching/extension/corporate life):

15. Awards/distinctions received, if any.

16. Publication/technology generated, if any.

17. Work in the area of corporate objectives of the University.

18. Constraints experienced in meeting targets of research/teaching/extension/University corporate life, if any.

SIGNATURE OF THE TEACHER

Verified that the information furnished by the teacher is correct.

SIGNATURE OF THE HEAD OF THE
DEPARTMENT